

Application Form for Business Correspondent
Agent (BOI)
(Individual Entitles)

**Fix your
Passport size
Photo**

1. BC Location (Village/Town): Location: Panchyat:
Block : District
State: Pin No:
2. Full Name (In Block Letters):
3. Father's / Husband Name:
4. Date of Birth:
5. Gender (Please Tick): ☐ Male ☐ Female
6. Marital Status (Please Tick) ☐ Married ☐ Unmarried
7. Education (Please Tick) ☐ Below Class X ☐ Class X ☐ Class XII ☐ Graduate
☐ PG and above
8. Permanent Address Village: P.O: P. S:
Panchyat: Block:
District: State: Pin No:
9. Communication Address Village: P.O: P. S:
Panchyat: Block:
District: State: Pin No:
10. Telephone No.(With STD Code): Residential:
Office: Mobile:
11. E-mail ID, If any :
12. PAN No:
13. Aadhaar No:
14. Currently Banking with (Bank):
15. Bank Account Number, If any:
16. Cheque Facility (Please Tick): ☐ Available ☐ Not Available
17. Proof of Name (Please Tick):
☐ Driving License ☐ PAN Card

Any One: ☐ Voter's ID Card ☐ Passport

18. *Proof of Address (Please Tick): ☐ Electricity Bill (Latest) ☐ NSC Copy
☐ Telephone Bill (Latest) ☐ LIC Policy
☐ Letter from Landlord ☐ Gas Connection
☐ Aadhaar

19. Present Business/Occupation,

If any :

20. Computer Literacy: ☐ Yes ☐ No

21. If you are already own a business or are working your revenue/income per month is: (Please tick the applicable) Less than Rs. 1000 _____ Rs. 1000 – Rs. 2500 _____ Rs. 2500 – Rs. 4000 _____
Rs. 4000 – Rs. 6000 _____ More than Rs. 6000 _____

22. Do you have any experience in selling financial products? If yes, give details.....
.....
.....

23. Languages known (please write: Fluent/Not so fluent)

S_No.	Language	Read	Write	Speak
1.	English			
2.	Hindi			
3.	Regional Language(Specify)			
4.	Any Other (Specify)			

24. No. of years of stay in the town/village:

25. Do you have any police records? If yes, give details:

26. Names, address and occupation of two people to whom reference can be made :

- 1) _____

2) _____

27. Do you have Business Correspondent Agent/Customer Service Point of any Bank?

28. CSC ID:

29. Do you Sifted in Panchyat Bhawan Building ?

I hereby undertake /declare that:

- (i) Aforesaid information furnished by me is correct and true to the best of my knowledge and belief and in case found at any stage that the information given by me/us is wrong, my/our engagement as Business Correspondent will be cancelled
- (ii) I/we have read the details of the scheme for engagement as Business Correspondent/Business facilitator in the Bank of India, eligibility criteria, terms & conditions, scope of the activity and payment of service charges, etc.
- (iii) In Case my/our Name(s) is/are considered for appointment as Business Correspondent. I/we will/shall sign the Agreement-cum-identity with Bank of India as per the draft shown to me /us and abide by the terms of Agreement –cum-identity, rules/norms of the scheme.
- (iv) I/we fully agree that submission of this application/Bio-data to the Bank shall not be construed as a right for selection and Bank reserves its right to select/reject the case on merit.

Yours faithfully,

Signature of the applicant:

(Full Name)_____

Place: _____

Date: _____

E-GOVERNANCE SERVICES INDIA LIMITED

Address & ID Proof*

* May be obtained from Sarpanch/Mukhiya/Gazatted Govt. Servant/ PostMaster/ Tahsildar/Police Inspector/Govt. Teacher

This is to certify that Mr. /Ms. /Mrs. has been a resident of
(Complete permanent address)
.....
.....
for Years and holds a good character in the area. His photograph is herewith attested and I
confirm the same. His date of birth is

Name:

Address:

Designation (With seal):

e-GOVERNANCE SERVICES INDIA LIMITED

References:

1.

I hereby certify that..... has been a resident of Village/ town of district in State of period of years and has been known to me for period of Years.

(Signature with date)

Name of Referee

.....

Address:

.....

.....

Designation / Title:

.....

2.

I hereby certify that..... has been a resident of Village/ town of district in State of period of years and has been known to me for period of Years.

(Signature with date)

Name of Referee

.....

Address:

.....

.....

Designation / Title:

.....

For Branch/Office use:

Branch Manager's Comments and Recommendations (including on verification of antecedents)

Due diligence exercise carried out by: _____ on _____

Dated: _____

(Signature of AGM/CM/SM/Branch Manager)

Seal _____

For Zonal Office use:

Comments of the Zonal Manager:

Based on the recommendation of the Branch Manager and the Zonal Selection Committee dated _____, the engagement of the applicant as Business Correspondent (BC)/Business Facilitator (BF) is approved / rejected, for the village _____ (Name of the Village) attached to our Banks' _____ Branch (Name of the Branch).

Date: _____

Name:

Zonal Manager

Zone

AFFIDAVIT (Rs.100/-)

I,.....S/o /D/o / W/o, Mr. Resident
of....., do hereby solemnly affirm and declare as under :

1. That I am a citizen of India.
2. I am not a defaulter of any bank with loan or any other instrument.
3. My educational qualification is 12th pass or above.
4. I am not affiliated to any political party.
5. I have no criminal record against me.
6. None of my family member works in Bank of India.
7. I have applied for police verification and will submit report immediately on receipt.
8. I have capability to handle the cash and operate the technology.
9. I am sited in Panchyat Bhawan Building .
10. The place mentioned as residence is rented / owned.
11. I will open the outlet from 8 AM to 8 PM and will work on Sunday / Holidays
12. I will arrange for all banners / Board / Stationary / Register as per Bank instructions.
13. I will follow all Bank of India and CSC instructions regarding operations.
14. I will pass IIBF Exam as early as possible.
15. I will not resort to malpractices and not use private portal or other Bank's portal
16. I am not Business Correspondent Agent/Customer Service Point of any Bank
17. I am aware that in case of any wrong information my code will be canceled.

DEPONENT

Verification:

Verified at.....on this day..... that the contents of the above affidavit are true
and correct to the best of my knowledge and belief.

DEPONENT

Documents Required for Business Correspondent Agent

1. ID proof
2. Address Proof
3. Educational Proof
4. IIBF Certificate
5. Police Verification Report (Character Certificate) from SP Office not older than 6 months
6. CIBIL Report
7. PAN Card
8. Affidavit

Minimum Infrastructure Required for Business Correspondent Agent

1. CSC ID
2. 10 X 10 Office Room
3. Computer/Laptop (i3 or above)
4. Printer
5. Internet
6. Power Backup
7. OS (Window 10 or Above)
8. Finger Print Device
9. Setting Arrangement of customers

E-Governance Services India Limited