



# RESUME

Name: Md Shahbaz Alam

Mobile: +91 8555855647 / E-Mail: shahbazmsa26@gmail.com

## JOB OBJECTIVE:

Looking forward for a challenging career opening where I can constantly expand my knowledge and refine my skills so that I can be a dynamic asset of the organization.

## EDUCATIONAL QUALIFICATIONS:

I.SC from MM, Bhagalpur (Board of Intermediate), Bihar, INDIA

S.S.C from High School Birkity Pakur, (Board of secondary), Pakur, Jharkhand, INDIA

## WORK EXPERIENCE:

**AZIZ ENTERPRISES AS A ACCOUNTANT IN HYDERABAD**  
**JADEED INTERNATIONAL AS A CASHIER IN HYDERABAD**

## JOB PROFILE:

- Stock Food Raw material Maintenance.
- Stock Requirement.
- Cash Collection.
- Cash vs. Bills tally.

## PARAMOUNT QUALITIES:

- Excellent in MS-Excel
- Very good in MS-PowerPoint
- Leadership
- Presentation
- Creativity
- Smart approach to the task.
- Tally ERP 9
- Focus ERP 9

## PERSONAL DETAILS:

**Father Name** : Md Arsad Alam  
**Date of Birth** : 04<sup>th</sup> Jan, 1996  
**Gender** : Male  
**Marital Status** : Married  
**Languages Known** : English, Telugu, Hindi and Urdu, Bengali  
**Nationality** : Indian  
**Passport #** : X7455589  
**Present Address** : Gadarpara, Birkity, Maheshpur, Pakur, Jharkhand  
816106, INDIA  
**Permanent Address:** Gadarpara, Birkity, Maheshpur, Pakur Jharkhand  
816106, INDIA

**Date** : 22-01-2024  
**Place** : GLADARPARA

*Md Shahbaz Alam*  
22/01/2024  
(MD SHAHBAZ ALAM)