

RAJAN VERMA



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Address: C/o Govind Ram, At – okni, PO –Hazaribagh, Dist-Hazaribagh, Pin - 825301
JHARKHAND

FINAL

→ Completed B.A. from Magadh University Bodh Gaya in 2012

OBJECTIVES

To achieve excellence in working as dynamic professional offering solutions to business using the best available where my analytical ability and analyzing quest are used maximum for growth of the organization and to grow with the organization. Seeking a challenging position in well established company that offers professional growth and ample opportunity to learn and enrich my competencies in my profession.

QUALIFICATION

- Completed B.A. from Magadh University Bodh Gaya in 2012
- Completed I.Sc. from Bihar Intermediate Education Council in 2006
- Completed Matric from Jharkhand Academic Council in 2004

Experience

- 1) **Worked with Telenor India Services Pvt Ltd. as Customer Activation Officer from Feb 2015 to June 2017.**
- 2) **Working in Tata Docomo as a M.I.S from Dec 2010 to Jan 2015 in S.L Enterprises.**

Responsibility

- 1)
 - A) **Forms to be checked & verified as per DOT process/guidelines**
 - B) **Ensuring Non – activated form are returned to distributor.**
 - C) **Ensuring the Form to be handed over to runner boys.**
 - D) **Scanning & updating the reason for non-compliance.**
 - E) **Updating the changes in the system.**
 - F) **Ensuring the Proper verification of data of customers in the CAF.**
 - G) **Ensuring the a delightful customer experience and best in all customer interaction in given area.**
- 2)
 - A) **Working as M.I.S Providing daily Report to the DSE'S According to their Requirement .**
 - B) **Caf handling.**

PERSONAL SKILLS

- Positive Attitude, Determined, High Energies.
- Hard Working, and Sincere.
- Good decision making and analytical skills.
- Able to handle people in a very efficient way.

PERSONAL PROFILE

Name : **RAJAN VERMA**
Father's Name : Govind Ram
Date of birth : Sep 05, 1989
Gender : Male
Nationality : Indian
Languages Known : English, Hindi.

DECLARATION

I hereby declare that the above information furnished is true to the best of my knowledge and belief.

Place : Hazaribagh

Date :