

## Curriculum Vitae

Kartik Kapri

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**ADDRESS:** Burhait, Saraiyahat, Dumka



### **OBJECTIVE:-**

To work with an organization which would offer me a healthy work culture, an atmosphere that enhances my skills and offers a challenging work environment and excellent growth prospects. I believe professionalism is a core of every organization. Looking forward to be an integral part of a growing team of the professionals and give the world a better tomorrow. An ardent believer of hard work and team work environment.

### **EXPERIENCE:**

Post Name	Organization	Tenure	Roles & Responsibility
Community Mobilizer	Child Fund India	1 <sup>st</sup> Dec 2021 To Feb 2022	<ul style="list-style-type: none"><li>• SR communication from the children</li><li>• Support in organizing programs</li><li>• Data collection using Kobocollect</li><li>• Training, meeting with the children and other stakeholders at community level- child club meeting, youth club meeting, SHG meeting</li><li>• Keeping track of the children</li></ul>
Community Animator	Centre for World Solidarity (Saraiyahat)- Child Development Project- ChildFund India	1 <sup>st</sup> August'2020 to November'2020	

			<ul style="list-style-type: none"> <li>• Support in CPR, CVS</li> </ul>
Supervisor	AADHAR Enrollment	September'2018 to June'2020	<ul style="list-style-type: none"> <li>• Supervising</li> <li>• Data entry of the enrollments</li> </ul>
Computer Operator	SBI Customer Service Point	March'2015 to August'2018	<ul style="list-style-type: none"> <li>• Data entry</li> <li>• Maintaining records of the transactions</li> </ul>
Community Animator	Chetna Vikas- ChildFund India Project	January'2014 to July'2014	<ul style="list-style-type: none"> <li>• SR Communication</li> <li>• Support in organizing programs</li> <li>• Training, meeting with the children and other stakeholders at community level- child club meeting, youth club meeting, SHG meeting</li> <li>• Keeping track of the children</li> </ul>

Education Volunteer- Reading Improvement program	Chetna Vikas- ChildFund India Project -	October'2011 to August'2013	<ul style="list-style-type: none"> <li>Running coaching classes</li> <li>Tracking of the children learning level</li> <li>Regular teaching of the children as per curriculum</li> </ul>
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### **EDUCATION DETAILS**

<b><u>QUALIFICATION</u></b>	<b><u>SPECIALIZATION</u></b>	<b><u>BOARD/UNIVERCITY</u></b>	<b><u>SCHOOL/ COLLEGE</u></b>	<b><u>YEAR</u></b>
Secondary		J.A.C	High school, Hansdiha	2008
Higher Secondary	ARTS	J.A.C	A.N college Dumka	2010
Graduation	Arts	Tilka Manjhi University, Bhagalpur	MACPY Degree College, Dhakamore	pursuing

### **SOFTWARE SKILL**

Advance Diploma in Computer Application- 1 year from A.L.C Oxford Computer, Hansdiha

### **LANGUAGE'S KNOWN**

<b><u>SPEAK</u></b>	<b><u>READ</u></b>	<b><u>WRITE</u></b>
HINDI	HINDI	HINDI
ENGLISH	ENGLISH	ENGLISH

### **AREAS INTEREST OF INTERACTION**

- Social interaction
- Children's, women and their families betterment, social & economic development of poor people

### **PERSONAL STRENGTHS & SKILLS**

- Honesty
- Team coordination
- Leadership quality
- Pleasant personality
- Good listener & quick learner
- Effective communication skill
- Non judgemental attitude
- Mixing with different kinds of people
- Ability to understand the problem and solve them
- Self-belief and dedication toward work

### **HOBBIES**

- travelling
- singing

### **PERSONAL DETAILS**

**NAME:** Kartik Kapri

**S/O:** Late Nundeo Kapri

**D.O.B:** 17/3/1990

**Language:** Hindi, english

**PERMANENT ADDRESS:** Barhait, Saraiyahat, Dumka- 814151

### **DECLARATION**

*I hereby declare that the above-mentioned information is true and correct and i bear the responsibility for the correctness of the above-mentioned particulars.*

**KARTIK KAPRI**