

## RESUME

**NIRAJ KUMAR**

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### **OBJECTIVE:**

Seeking a stimulating and challenging role where technical skills, creativity and strong sense of responsibility, productivity and positive attitude would be beneficial and desirable and ability to work well with people and assistant.

### **EDUCATIONAL QUALIFICATION:**

NAME OF THE EXAMINATION	NAME OF THE SCHOOL	BOARD/ UNIVERSITY	YEAR OF PASSING	% OF MARKS
SECONDARY	PROJECT HIGH SCHOOL SASANG	JAC RANCHI	2002	48%
HIGHER SECONDARY	GANDHI INTER COLLEGE LATEHAR	JAC RANCHI	2004	57%
GRADUATION	B.S. COLLEGE LATEHAR	RANCHI UNIVERSITY RANCHI	2008	47.13%

EXPERIENCE SUMMARY : C.S.C. GOVERNANCE SERVICES

EXPERIENCE SUMMARY : FRESHERS

PROFESSIONAL EXPERIENCE : BUSSINESS CORRESPONDENCE

EXPERIENCE SUMMARY : MS-Word, MS-Excel, MS-DOS, PowerPoint, Auto cad and other basic course etc.

STRENGTHS : Hard Work, Ability to work under pressure, Self-confidence.

### **PERSONAL INFORMATION:**

PERMANENT ADDRESS : HOUSE NO- 133, VILLAGE- CHETAR (RAKHANT), POST- CHETAR, PS- CHANDWA DISTRICT - LATEHAR, STATE- JHARKHAND, PIN- 829203

PRESENT ADDRESS : HOUSE NO- 133, VILLAGE- CHETAR (RAKHANT), POST- CHETAR, PS- CHANDWA DISTRICT - LATEHAR, STATE- JHARKHAND, PIN- 829203

### **PERSONAL DETAILS:**

Father's Name : LATE KULESHWAR SAW  
Mother's Name : SUKHMANIYA DEVI  
Date of Birth : 30/09/1984  
Gender : Male  
Nationality : Indian  
Marital Status : Married  
Language Known : Hindi and English  
Interest : Reading Books

### **DECLARATION:**

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

Place: -

Date: -

*Niraj Kumar*

Signature