



NAFISH ANSARI

COMPUTER OPERATOR

CONTACT

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📍 TISIBAR KALA, PANDU PALAMU, JHARKHAND

SOFTWARE & KNOWN

Software Installing

System Formatting

Networking

MS Word

PageMaker

Corel Draw

Photoshop

Internet

TYPING

Hindi 50 w.p.m

English 45 w.p.m

LANGUAGES

Hindi ●●●●●

English ●●●●●

Urdu ●●●●●

HOBBIES

Book Reading

Meditation

SUMMARY

I am a computer operator with 10+ years of experience in the IT industry. Proficient in software installation, network and systems management, and customer service. We have extensive knowledge of operating systems, hardware, software and customer service. Proven ability to quickly troubleshoot and resolve technical problems. I am a dedicated computer operator with strong technical skills and experience in hardware and software installation, troubleshooting and maintenance. Exceptional customer service and communication skills.

Knowledgeable I am a computer operator with 10+ years of experience in troubleshooting hardware and software problems, providing technical support, and system maintenance. Computer operator with a proven track record of excellent customer service and technical expertise. Proficient in IT support, hardware and software.

EXPERIENCE

CSC Center

2016 - Present

Here I am Computer Operator, working in all type of online work as a VLE (Village Level Entrepreneur)

Dristikon Manthan, Sadh Nagar, New Delhi

Jan 2009- Oct 2016

Here I was Computer Operator work as a magazine setting, Book Setting, Adv. Design, Online Work, Hindi and English Typing etc.

Global Graphic, Mangalapuri, New Delhi

March 2006- Jan 2009

Here I was Computer Operator working in magazine setting, logo Design, Printing Job Work, Adv. Design.

SKILLS

Ability to manage and perform data processing functions. Committed to own continuous personal improvement and determined to keep up with the latest IT Developments.

ACADEMIC

1998-2003

(High School
Tisibar kala)

Urdu, English, Mathematics, Science,
Social Science, PRN (additional)

2011-2013

(St. Tulsidas Inter
College, Rehla, Palamu)

Hindi B, Urdu, English, History,
Geography, Political Science, Sociology

2013-2016

(Nilamber Pitamber
University
Medininagar, Palamu)

B.A. (Graduated with Urdu Honors)