

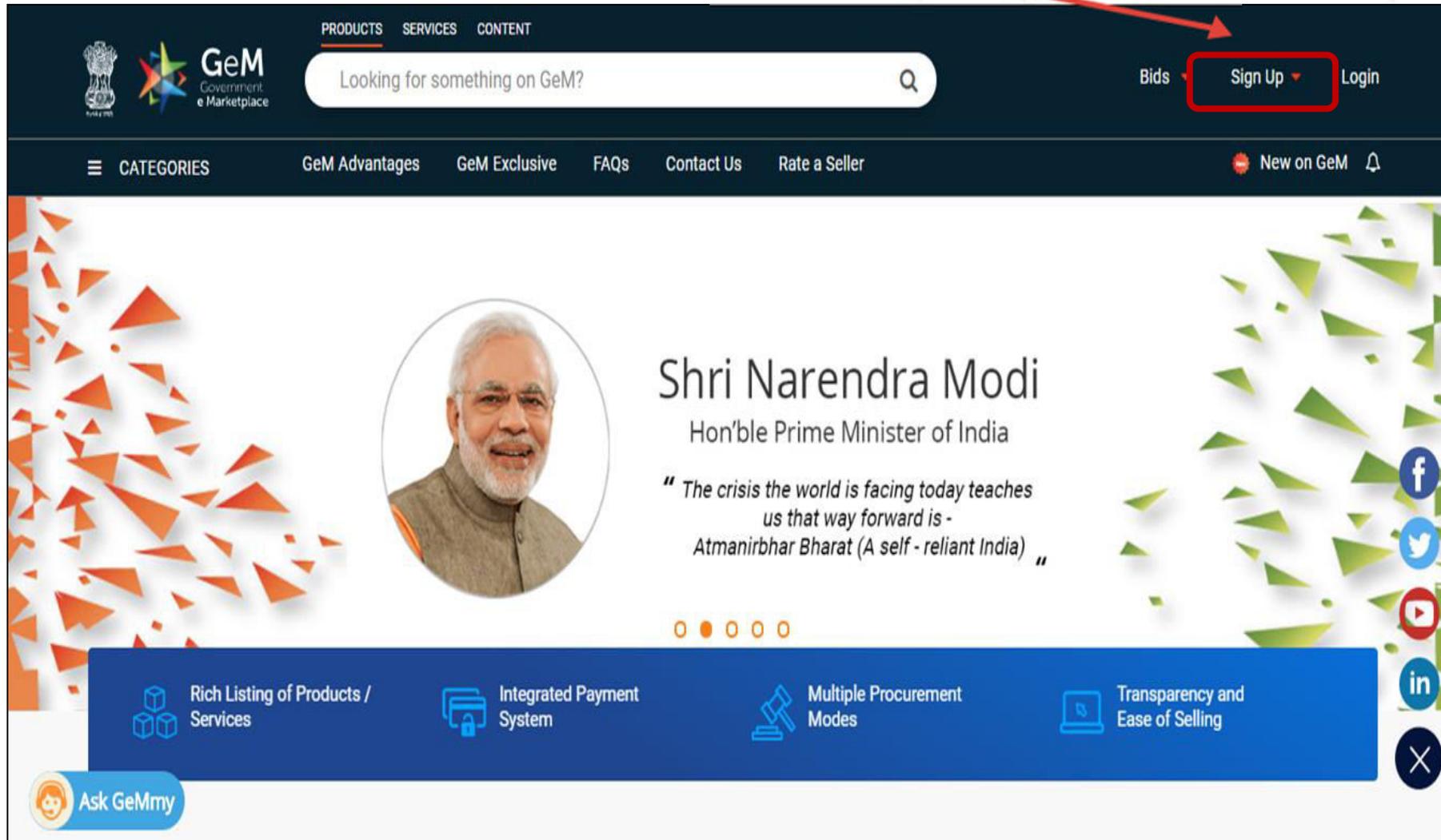


Registration Process for Primary User

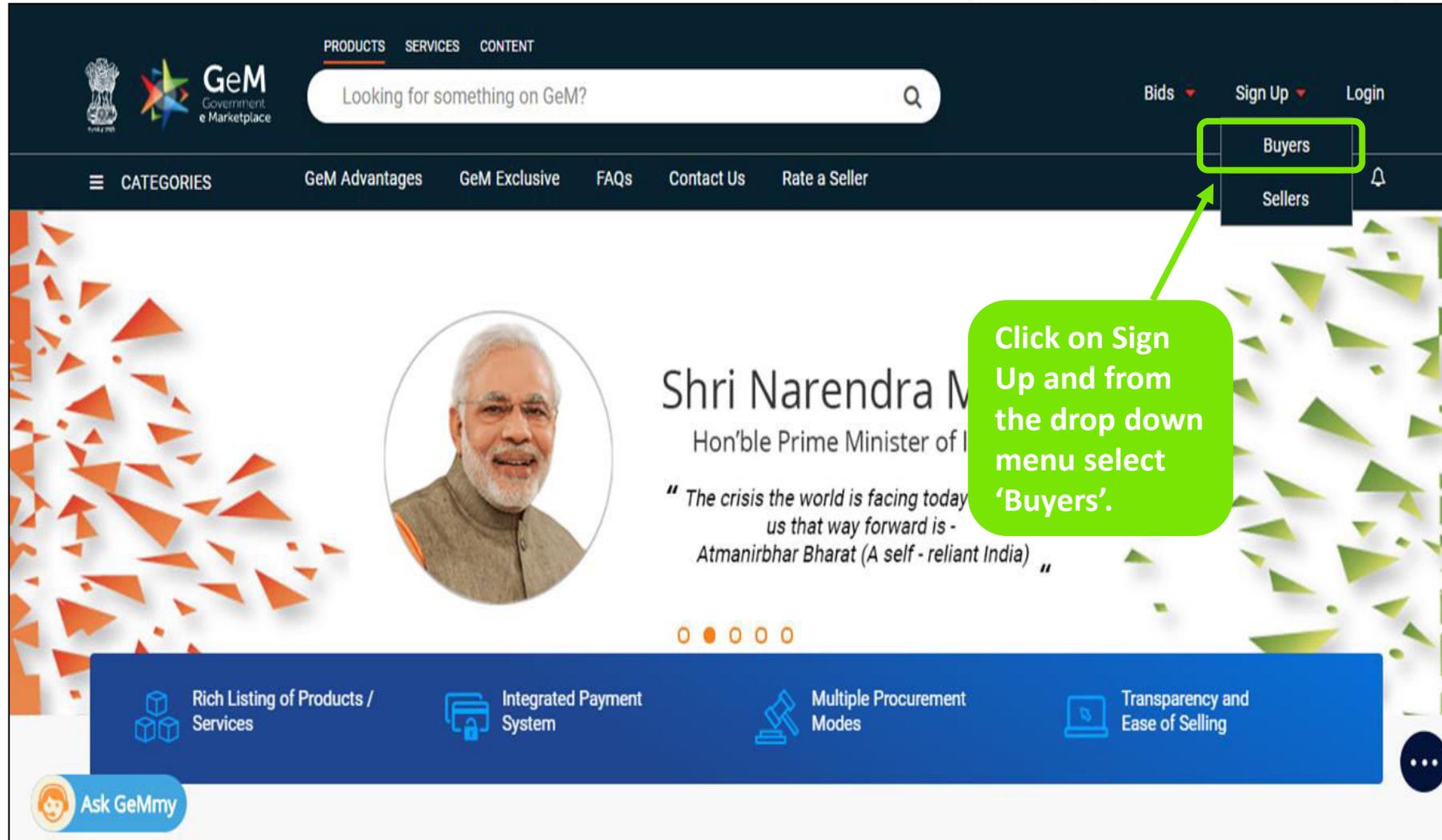
(Gram Pradhan/ Block Pramukh/ Zila
Pramukh – All Elected Members)

(For MoPR)

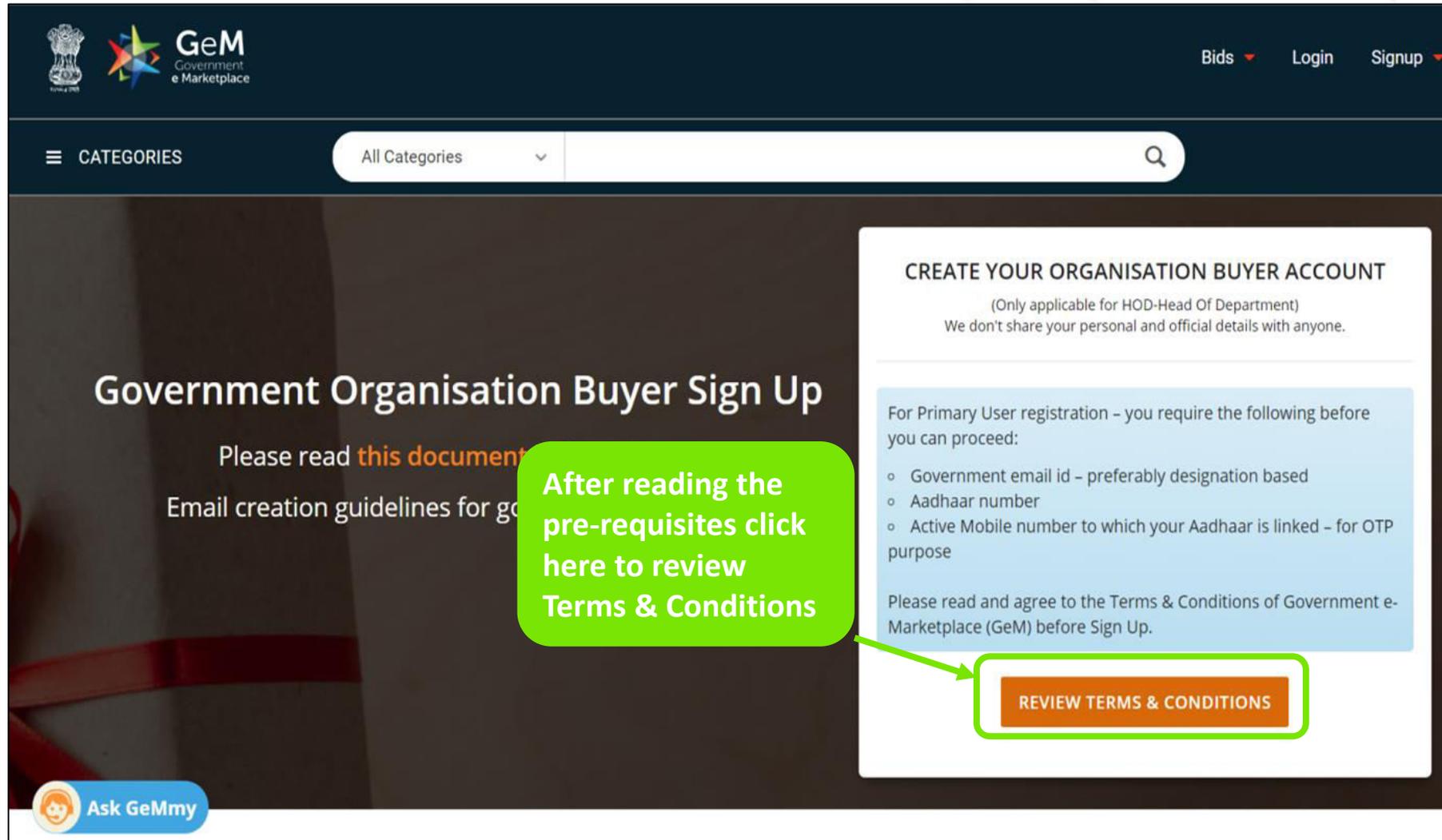
Open gem.gov.in and click on Sign Up.



The screenshot shows the GeM website homepage. At the top left, there are logos for the Government of India and GeM. A navigation bar contains 'PRODUCTS', 'SERVICES', and 'CONTENT'. A search bar is in the center with the text 'Looking for something on GeM?'. To the right of the search bar are links for 'Bids', 'Sign Up', and 'Login'. The 'Sign Up' link is highlighted with a red box, and a red arrow points to it from the instruction above. Below the navigation bar, there are links for 'CATEGORIES', 'GeM Advantages', 'GeM Exclusive', 'FAQs', 'Contact Us', and 'Rate a Seller'. A 'New on GeM' notification is also present. The main content area features a portrait of Shri Narendra Modi, Hon'ble Prime Minister of India, with a quote: "The crisis the world is facing today teaches us that way forward is - Atmanirbhar Bharat (A self - reliant India)". Below this, there are four key features: 'Rich Listing of Products / Services', 'Integrated Payment System', 'Multiple Procurement Modes', and 'Transparency and Ease of Selling'. At the bottom left, there is an 'Ask GeMmy' button. On the right side, there are social media icons for Facebook, Twitter, YouTube, LinkedIn, and a close button.



The screenshot shows the GeM website header with a search bar, navigation links (PRODUCTS, SERVICES, CONTENT), and user options (Bids, Sign Up, Login). A dropdown menu under 'Sign Up' is open, showing 'Buyers' and 'Sellers'. A green callout box with an arrow points to the 'Buyers' option, containing the text: "Click on Sign Up and from the drop down menu select 'Buyers'". Below the header is a banner for Shri Narendra Modi, Hon'ble Prime Minister of India, with a quote: "The crisis the world is facing today us that way forward is - Atmanirbhar Bharat (A self - reliant India)". At the bottom, there are four service icons: Rich Listing of Products / Services, Integrated Payment System, Multiple Procurement Modes, and Transparency and Ease of Selling. An 'Ask GeMmy' button is also visible.



  **GeM**
Government
e Marketplace

Bids ▾ Login Signup ▾

☰ CATEGORIES All Categories ▾

Government Organisation Buyer Sign Up

Please read [this document](#)
Email creation guidelines for go

After reading the pre-requisites click here to review Terms & Conditions

CREATE YOUR ORGANISATION BUYER ACCOUNT

(Only applicable for HOD-Head Of Department)
We don't share your personal and official details with anyone.

For Primary User registration - you require the following before you can proceed:

- Government email id - preferably designation based
- Aadhaar number
- Active Mobile number to which your Aadhaar is linked - for OTP purpose

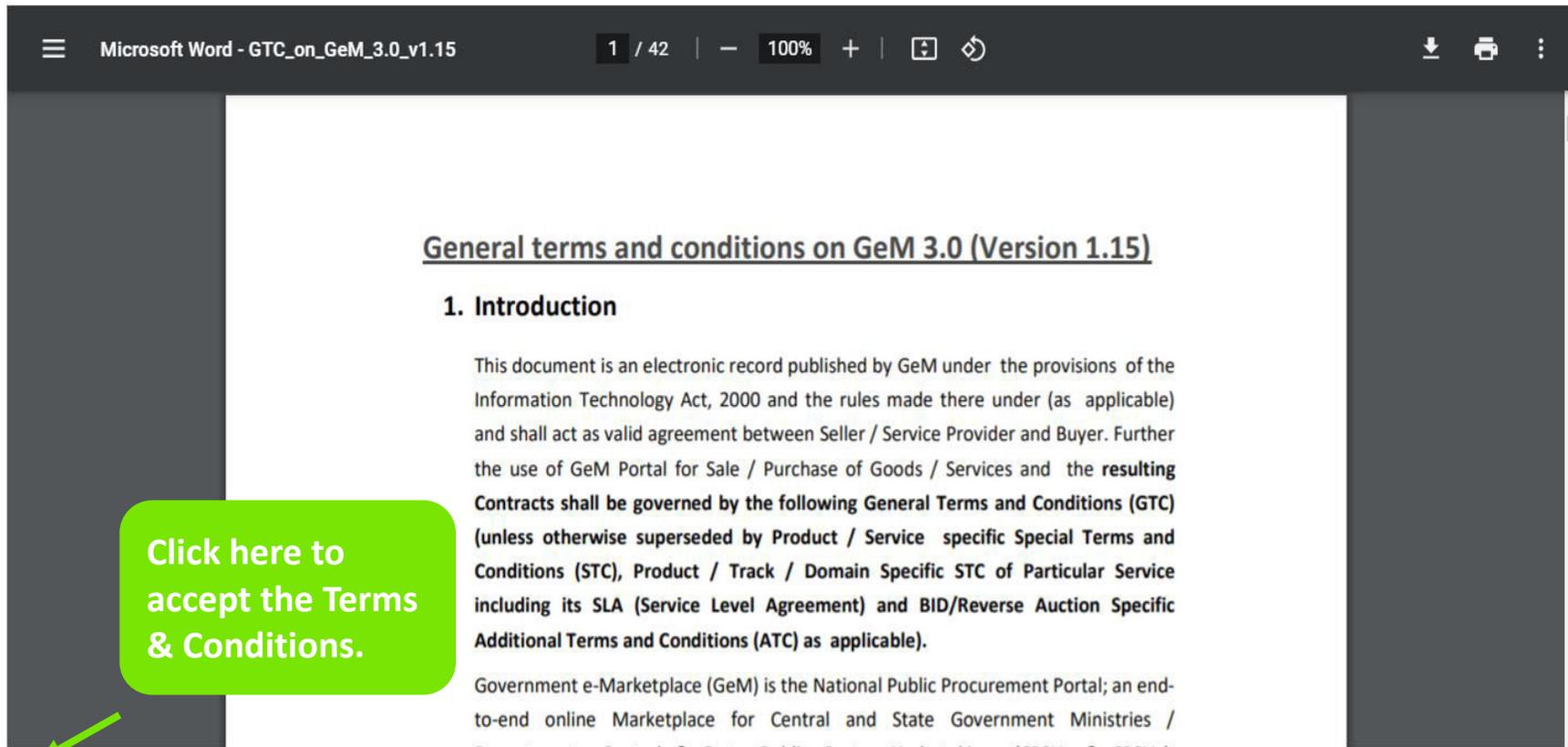
Please read and agree to the Terms & Conditions of Government e-Marketplace (GeM) before Sign Up.

REVIEW TERMS & CONDITIONS

 Ask GeMmy

Please read the Terms & Conditions carefully.

Review Terms And Conditions



Microsoft Word - GTC_on_GeM_3.0_v1.15

1 / 42 | - 100% + | [Icons]

General terms and conditions on GeM 3.0 (Version 1.15)

1. Introduction

This document is an electronic record published by GeM under the provisions of the Information Technology Act, 2000 and the rules made there under (as applicable) and shall act as valid agreement between Seller / Service Provider and Buyer. Further the use of GeM Portal for Sale / Purchase of Goods / Services and the **resulting Contracts shall be governed by the following General Terms and Conditions (GTC) (unless otherwise superseded by Product / Service specific Special Terms and Conditions (STC), Product / Track / Domain Specific STC of Particular Service including its SLA (Service Level Agreement) and BID/Reverse Auction Specific Additional Terms and Conditions (ATC) as applicable).**

Government e-Marketplace (GeM) is the National Public Procurement Portal; an end-to-end online Marketplace for Central and State Government Ministries /

Click here to
accept the Terms
& Conditions.

I have read and agree to the Terms & Conditions of Government e-Marketplace (GeM).

Primary / Secondary Buyer Registration

STEP 1 : REGISTRATION OF PRIMARY BUYER (Gram Pradhan/ Block Pramukh/ Zila Pramukh_All Elected Members)

➤ Documents Required :

- 1) Aadhaar Card of Primary
- 2) Mobile phone Number of personnel as in point 1 (Phone Number shall Be linked to Aadhaar)
- 3) E-mail ID of the same person as above (GemBuyer ID)

STEP 2 : ADDITION OF SECONDARY BUYER BUYER (Gram Panchayat Sachiv/Secretary, Block Panchayat Sachiv/Secretary, Zila Panchayat Sachiv/Secretary) BY PRIMARY

➤ In case of MoPR, Gram panchayat Sachiv/secretary, Block panchayat sachet/secretary, Zila panchayat sachet/secretary is the buyer and consignee both.

➤ Documents Required :

- 1) Aadhaar Card of Secondary User (Secondary user can be Buyer, Consignee, Paying Authority etc)
- 2) Mobile phone Number of personnel as in point 1 (Phone Number shall Be linked to Aadhaar)
- 3) E-mail ID of the same person as above (GemBuyer ID)
- 4) In case of Panchayati Raj, the buyer and the Consignee are same and they are; Gram Panchayat Sachiv/Secretary, Block Panchayat Sachiv/Secretary, Zila Panchayat Sachiv/Secretary.

STEP 3 : COMPLETING THE SECONDARY BUYER (Gram Panchayat Sachiv/Secretary, Block Panchayat Sachiv/Secretary, Zila Panchayat Sachiv/Secretary) PROFILE

After addition of Secondary Buyer by Primary Buyer, the Secondary Buyer will complete his/her profile by logging in with login Credentials as per Stage 2.

For detailed steps , Please refer screenshots below

DO's for Buyer

	DO'S ✓
1	The first step towards procurement is to Generate Buyer's ID request
2	While Registering on Gem, use same buyer's ID and Password as in eGS System
3.	Make sure that your LGD code is correctly mentioned
3	In case if wrong registration is done, the buyer (MOPR) will request GeM to delete the Account from Backend intern MoPR will request the GeM to do the same.
4	In case of transfer of Primary User (Gram Pradhan/ Block Pramukh/ Zila Pramukh)/Primary Buyer ID holder, The ID shall be transferred to the Successor primary user.
5	In case of transfer of Secondary User/ Secondary Buyer ID holder, the same ID shall be deactivated by the Primary User/Buyer.
6	Always be sure and clear while Bidding /Procuring the items that you have finds available.
7	In case of any ambiguity /confusion during Bidding/procuring , Please refer to the GeM Helpdesk @ Mail us at: helpdesk-gem@gov.in/ Toll Free Numbers: 1800-419-3436; 1800-102-3436
8	Verifying officer must ensure that details given by the primary user in respect of LGD code is correct.
9.	In case of rejection by a verifying officer please re-do the registration process.
10.	You may also connect with MoPR's support team at nic-mopr@nic.in

DONT's for Buyer

	DONT'S X
1	DO NOT use ID & Password different than eGS credentials
2	DO NOT share your ID & Password with anyone.
3.	Do NOT use wrong LGD code otherwise you have to re-register.
3	DO NOT share the OTP with anyone.
4	DO NOT login into the GeM Portal/ Account using Vendor's/ Seller's mobile or Computer.
5	DO NOT deploy Third Party/Agency to operate GeM Portal with your credentials, GeM has easy and user-friendly interface.
6	DO NOT pay anyone for any GeM related Works/ Procedures, GeM is absolutely free for buyers for its entire user.
7	Do NOT Approve buyer casually and without meticulous examination else the entire registration is wasteful.

☰ CATEGORIES All Categories 🔍

Government Organisation Buyer Sign Up

Please read [this document](#) before sign up
Email creation guidelines for government buyers ↗

CREATE YOUR ORGANISATION BUYER ACCOUNT

(Only applicable for HOD-Head Of Department)
We don't share your personal and official details with anyone.

For Primary User registration – you require the following before you can proceed:

- Government email id – preferably designation based
- Aadhaar number
- Active Mobile number to which your Aadhaar is linked – for OTP purpose

Please read and agree to the Terms & Conditions of Government e-Marketplace (GeM) before Sign Up.

REVIEW TERMS & CONDITIONS

* I have read and agree to the Terms & Conditions of Government e-Marketplace (GeM).

Aadhaar Number / Virtual ID * ⓘ 2222222222222222

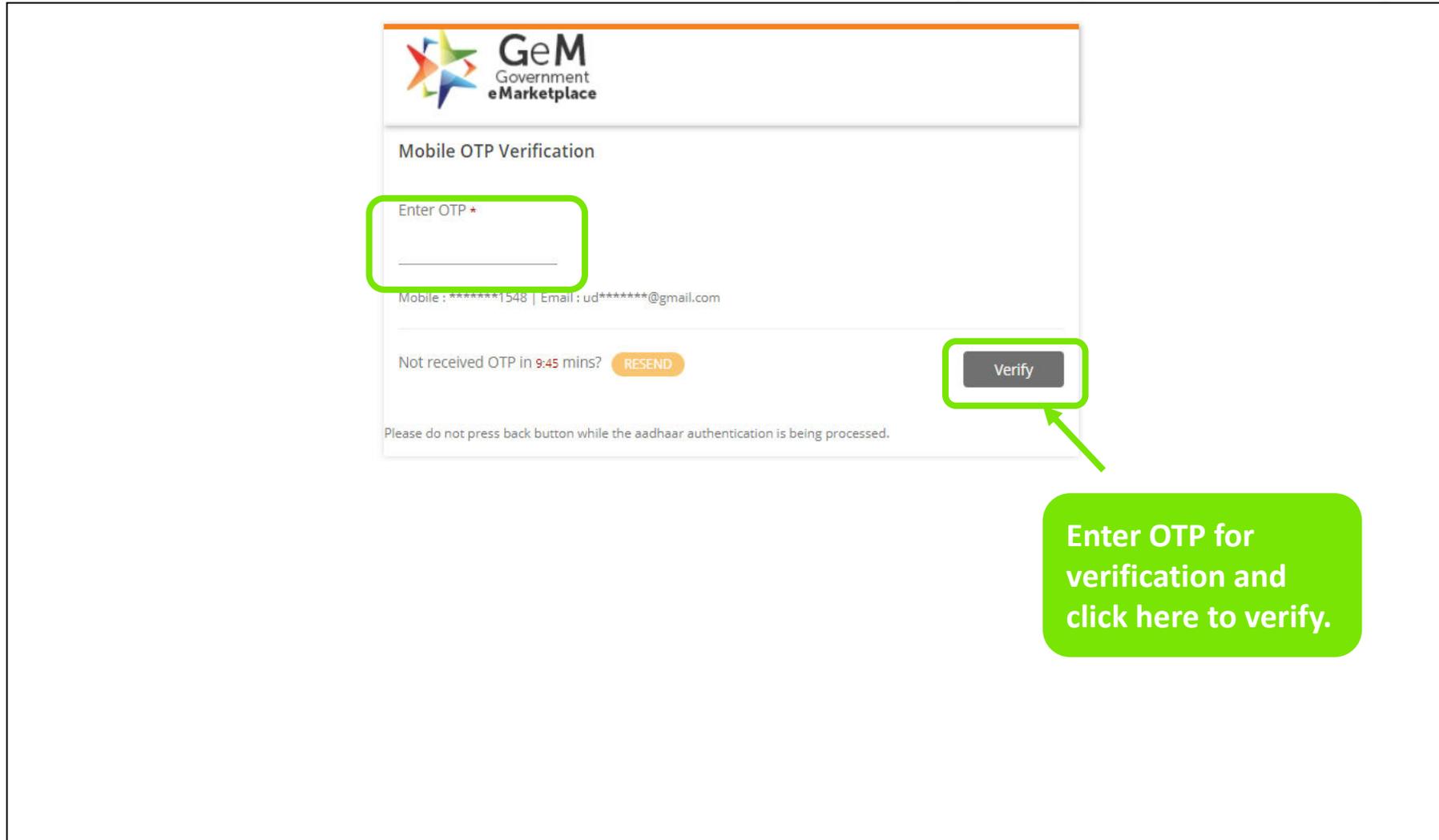
Mobile number linked with Aadhaar * 1111111111|

VERIFY AADHAAR

Ask GeMmy

Fill in your Aadhaar number and mobile number linked with Aadhaar.

Click here to receive an OTP to verify Aadhaar.



The screenshot shows the GeM Mobile OTP Verification interface. At the top left is the GeM logo. Below it, the title "Mobile OTP Verification" is displayed. A text input field labeled "Enter OTP" is highlighted with a green border. Below the input field, the user's mobile number and email address are shown. A "RESEND" button is available for users who have not received the OTP. A "Verify" button is also highlighted with a green border and has a green arrow pointing to it from a callout box. At the bottom, a warning message states: "Please do not press back button while the aadhaar authentication is being processed."

Enter OTP for verification and click here to verify.

Aadhaar verification successful

Government e Marketplace

CATEGORIES All Categories

Government Organisation Buyer Sign Up

Please read [this document](#) before sign up
Email creation guidelines for government buyers [↗](#)

Ask GeMmy

CREATE YOUR ORGANISATION BUYER ACCOUNT

(Only applicable for HOD-Head Of Department)
We don't share your personal and official details with anyone.

For Primary User registration - you require the following before you can proceed:

- o Government email id - preferably designation based
- o Aadhaar number
- o Active Mobile number to which your Aadhaar is linked - for OTP purpose

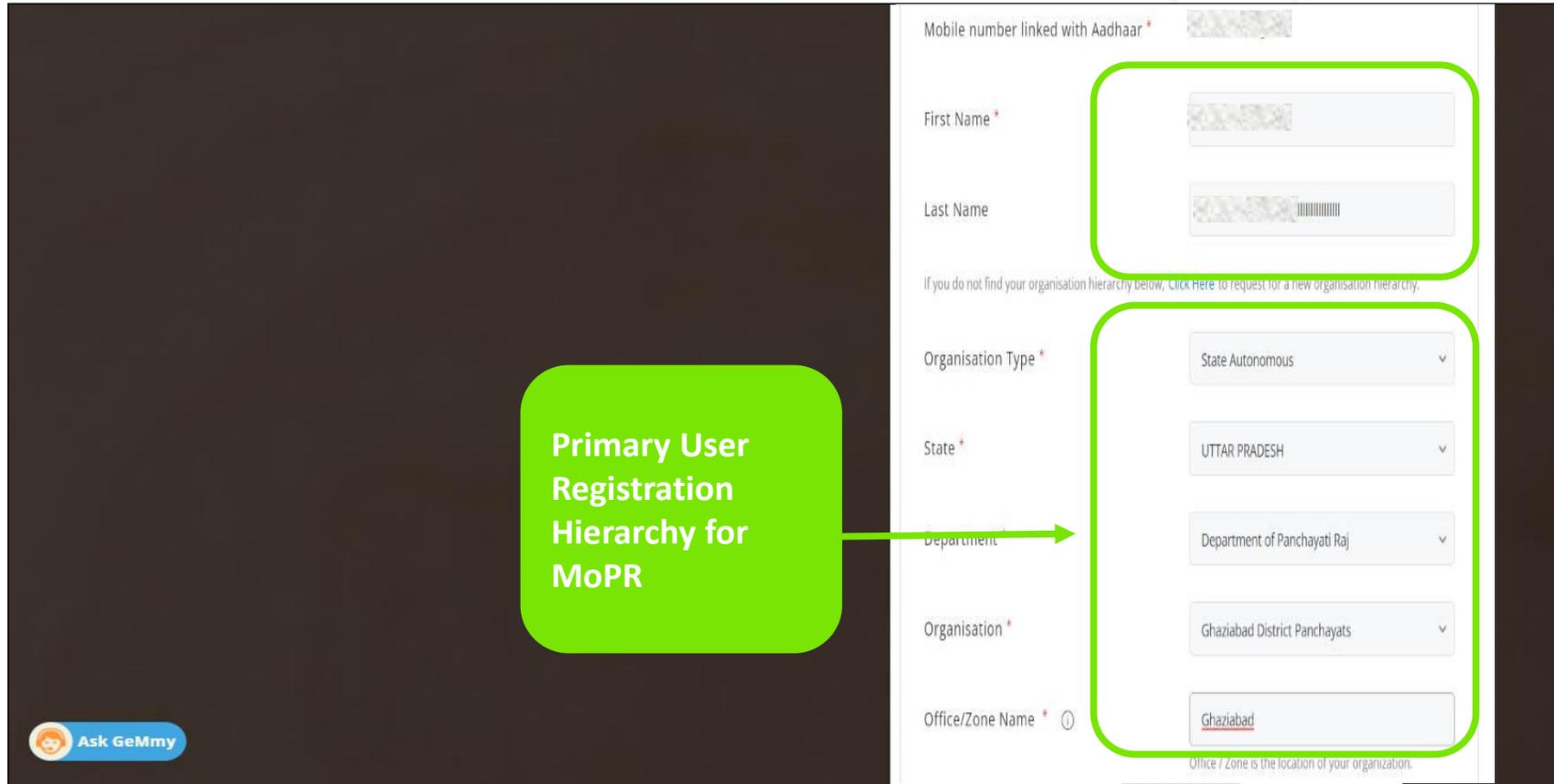
Please read and agree to the Terms & Conditions of Government e-Marketplace (GeM) before Sign Up.

REVIEW TERMS & CONDITIONS

* I have read and agree to the Terms & Conditions of Government e-Marketplace (GeM).

Mobile number linked with 9650520512

The system fetches First Name and Last Name from Aadhaar verification.



Mobile number linked with Aadhaar *

First Name *

Last Name

If you do not find your organisation hierarchy below, [Click Here](#) to request for a new organisation hierarchy.

Organisation Type *

State *

Department

Organisation *

Office/Zone Name * ⓘ

Office / Zone is the location of your organization.

Primary User Registration Hierarchy for MoPR

Ask GeMmy

Fill in your xxx@gembuyer.in email id
Provided by GeM.

Office / Zone is the location of your organization.

Office/Zone Name  *

You must have NIC registered email to register.

If you do not have Government Email ID, [Click Here](#) to apply for @gembuyer.in Email ID.

Official Email Id  *

Verify Email Id *

SEND OTP

Enter OTP  *

VERIFY OTP

User Id  *

Password  *

Confirm Password *

CREATE ACCOUNT

Verify your xxx@gembuyer.in email id using the OTP sent.



Office/Zone Name  *

You must have NIC registered email to register.

If you do not have Government Email ID, [Click Here](#) to apply for @gembuyer.in Email ID.

Official Email Id  *

Verify Email Id *

SEND OTP

Please confirm email id.

Enter OTP  *

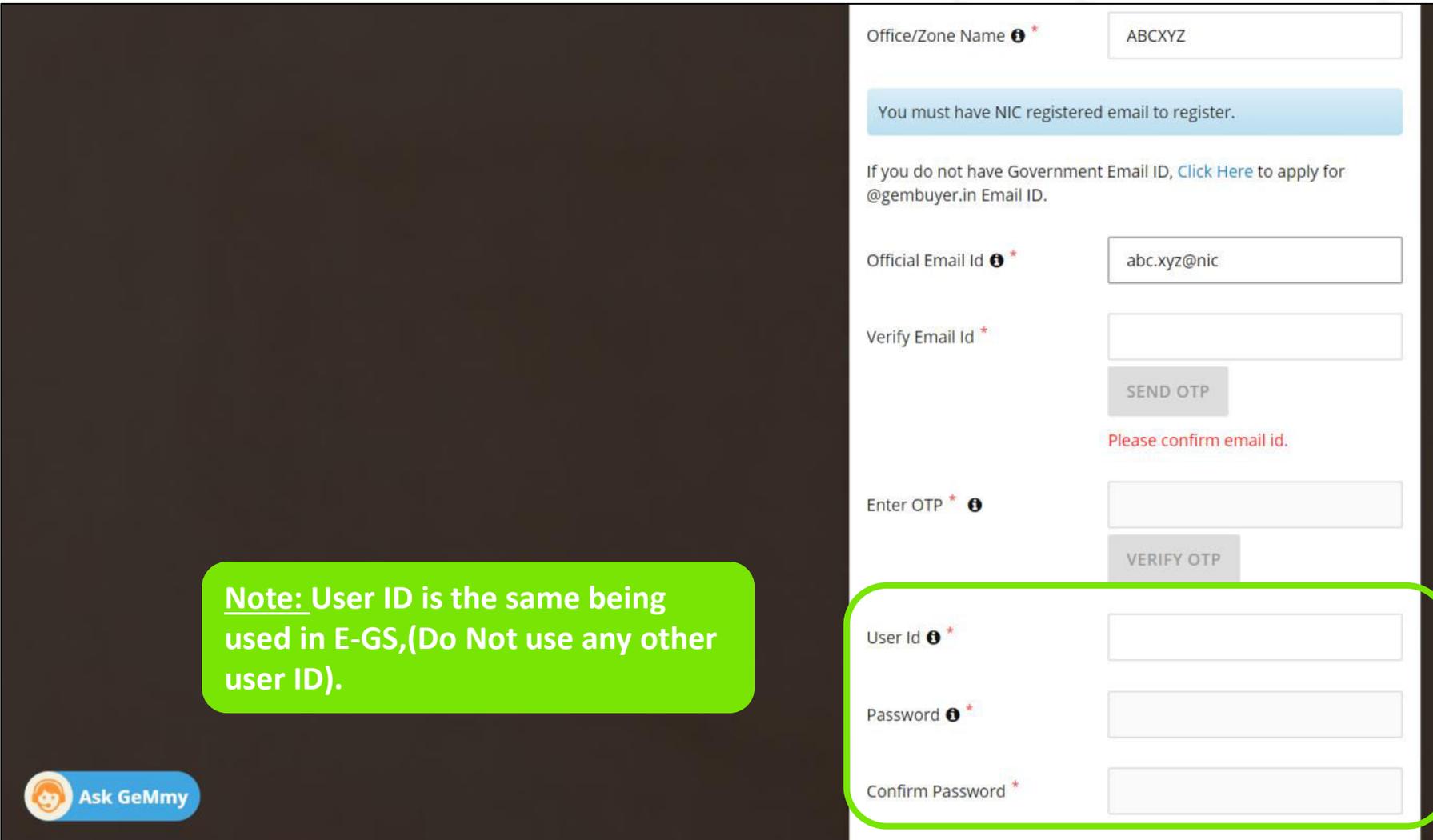
VERIFY OTP

User Id  *

Password  *

Confirm Password *

After email verification is done, enter your eGS User ID and Password here.



Note: User ID is the same being used in E-GS,(Do Not use any other user ID).

 Ask GeMmy

Office/Zone Name  *

You must have NIC registered email to register.

If you do not have Government Email ID, [Click Here](#) to apply for @gembuyer.in Email ID.

Official Email Id  *

Verify Email Id *

Please confirm email id.

Enter OTP *  *

User Id  *

Password  *

Confirm Password *

Ministry * Ministry of Youth Affairs and Sp

Department * Department of Sports

Ministry of India (SAI)

Please confirm you are the primary user/HoD?

YES **NO**

Answer @gembuyer.in Email ID

sai@gembuyer.in ✓

dgm@111

.....

.....

word *

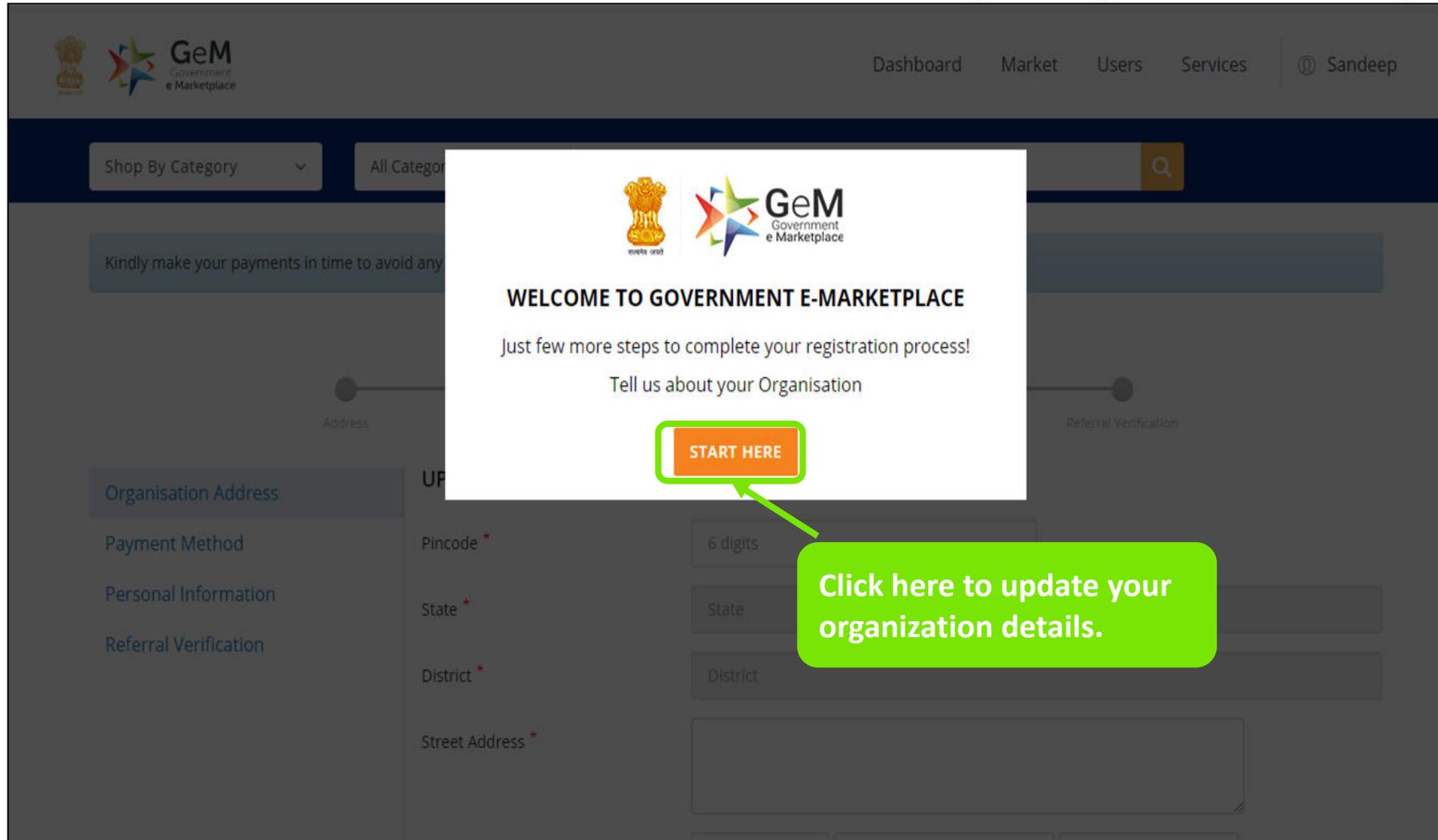
REVIEW TERMS & CONDITIONS

* I have read and agree to the Terms & Conditions of Government e-Marketplace (GeM).

CREATE ACCOUNT

Click 'Yes' to confirm that you are the Primary User (Gram Pradhan/ Block Pramukh/ Zila Pramukh).

Profile Updation- Primary User registration is not complete until the user completes his/her profile.



Dashboard Market Users Services Sandeep

Shop By Category All Categories

Kindly make your payments in time to avoid any

Address Referral Verification

UP

Organisation Address
Payment Method
Personal Information
Referral Verification

Pincode * 6 digits
State *
District *
Street Address *

WELCOME TO GOVERNMENT E-MARKETPLACE
Just few more steps to complete your registration process!
Tell us about your Organisation

START HERE

Click here to update your organization details.

On successful registration, below mail is received by the Primary User (Gram Pradhan/ Block Pramukh/ Zila Pramukh)



Dear Sir / Madam,

Congratulations! You have signed up as a primary user for, **Ghaziabad District Panchayats** with the following details:

Ministry Name: UTTAR PRADESH

Department Name: Department of Panchayati Raj

Organisation Name: Ghaziabad District Panchayats

Office Name: Daryaganj11

User ID: mopr_testevent1

Please login with this user id to complete your profile as part of the sign up process.

[Login Now](#)

Regards,
Team GeM

For any queries :  1-800-419-3436, 1-800-102-3436 or  helpdesk-gem@gov.in

Fill in your Organisation's Address.

Address Payment Method Personal Information Referral Verification

Organisation Address
Payment Method
Personal Information
Referral Verification

UPDATE ADDRESS

Pincode * 229122

State * UTTAR PRADESH

District * Raebareli

Street Address * house 4412

Contact No.(Office) ⓘ * 011 32456784 Extension No.

Website URL * www.gem.gov.in

SAVE

Click here to continue.

Select the Payment Method.

Address Payment Method Personal Information Referral Verification

Organisation Address

Payment Method

Personal Information

Referral Verification

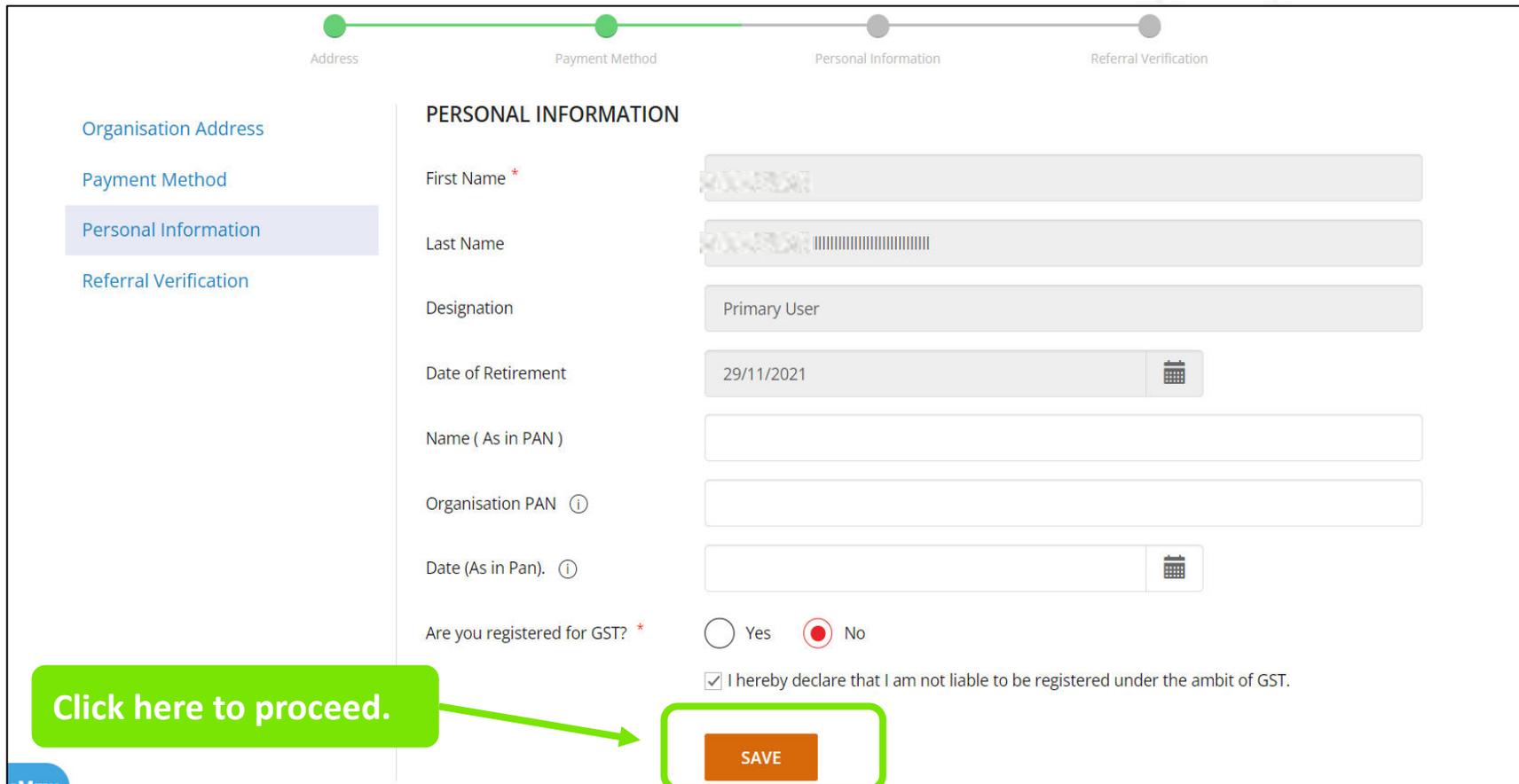
PAYMENT METHOD

- Internet Banking: Organisation using SBI E-pay Payment Option(Paying Through Internet Banking Having Their Corporate Login Password)
- Others
- MOPR
- Challan GPA System
- Non Challan GPA System

SAVE

Click here to proceed.

On clicking Save for Payment Method, “Personal Information” screen will appear where the Primary user needs to enter the required info.



Address Payment Method Personal Information Referral Verification

Organisation Address
Payment Method
Personal Information
Referral Verification

PERSONAL INFORMATION

First Name *

Last Name

Designation: Primary User

Date of Retirement: 29/11/2021

Name (As in PAN)

Organisation PAN ⓘ

Date (As in Pan). ⓘ

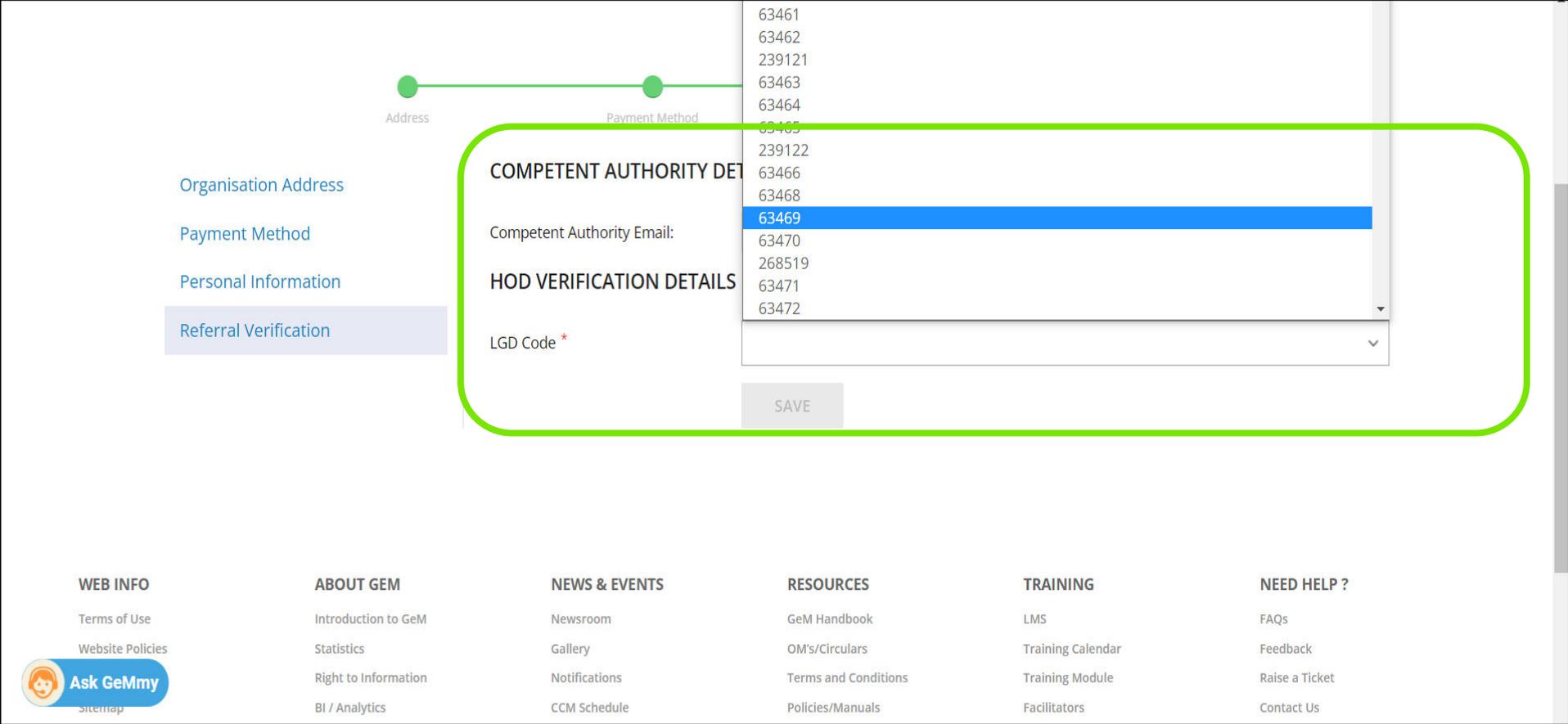
Are you registered for GST? * Yes No

I hereby declare that I am not liable to be registered under the ambit of GST.

Click here to proceed. → **SAVE**

Fill in the details of the verifying authority.

After saving the personal info, “Referral Verification” screen will appear where the Primary user (Gram Pradhan/ Block Pramukh/ Zila Pramukh) needs to select the respective LGD Code from the dropdown.



Address

Payment Method

Organisation Address

Payment Method

Personal Information

Referral Verification

COMPETENT AUTHORITY DETAILS

Competent Authority Email:

HOD VERIFICATION DETAILS

LGD Code *

SAVE

63461
63462
239121
63463
63464
63465
239122
63466
63468
63469
63470
268519
63471
63472

WEB INFO
Terms of Use
Website Policies
Ask GeMmy
Sitemap

ABOUT GEM
Introduction to GeM
Statistics
Right to Information
BI / Analytics

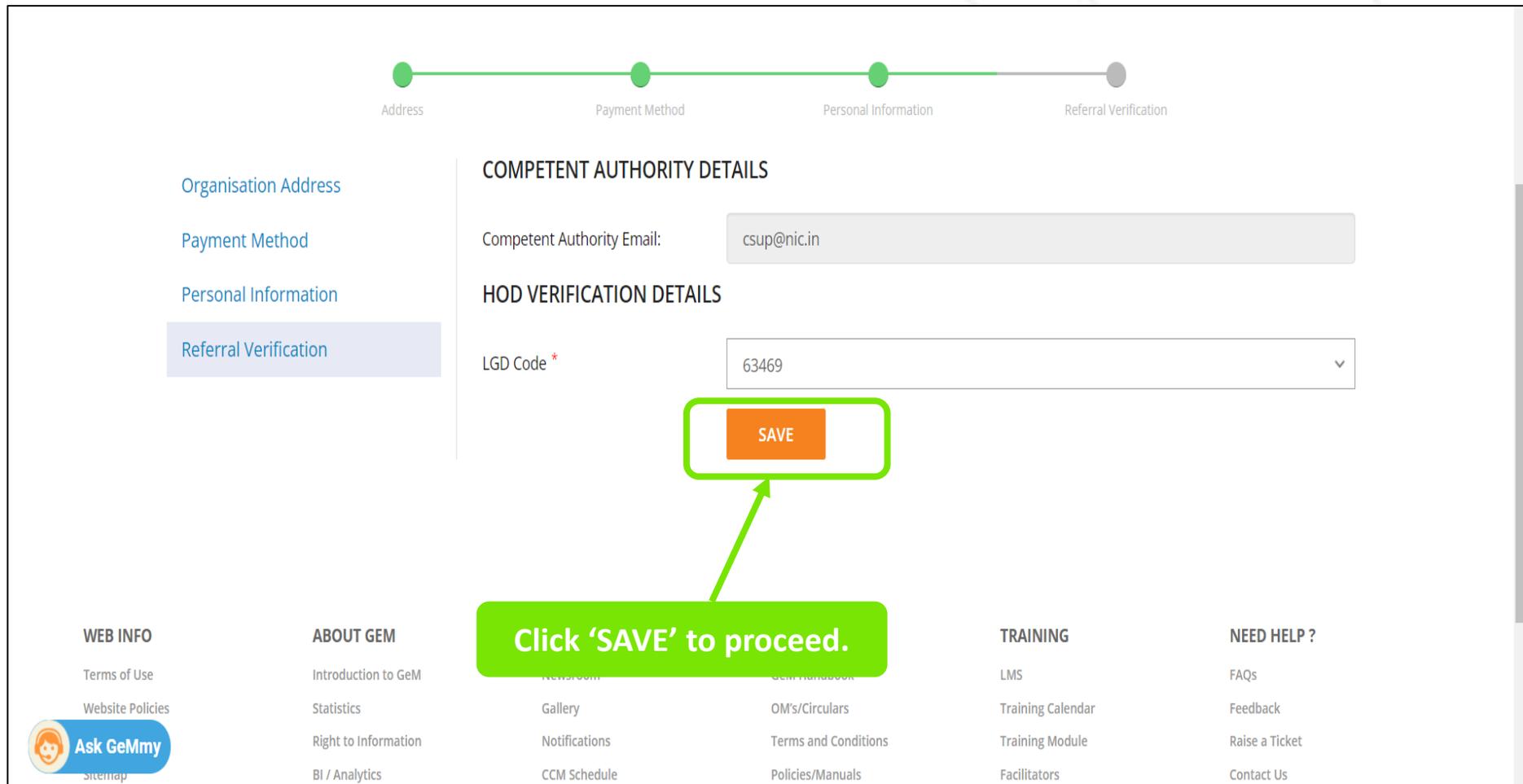
NEWS & EVENTS
Newsroom
Gallery
Notifications
CCM Schedule

RESOURCES
GeM Handbook
OM's/Circulars
Terms and Conditions
Policies/Manuals

TRAINING
LMS
Training Calendar
Training Module
Facilitators

NEED HELP ?
FAQs
Feedback
Raise a Ticket
Contact Us

After Selecting, Click on Save



Address Payment Method Personal Information Referral Verification

Organisation Address

Payment Method

Personal Information

Referral Verification

COMPETENT AUTHORITY DETAILS

Competent Authority Email:

HOD VERIFICATION DETAILS

LGD Code *

SAVE

Click 'SAVE' to proceed.

WEB INFO
Terms of Use
Website Policies
 Ask GeMmy
Sitemap

ABOUT GEM
Introduction to GeM
Statistics
Right to Information
BI / Analytics

TRAINING
LMS
Training Calendar
Training Module
Facilitators

NEED HELP ?
FAQs
Feedback
Raise a Ticket
Contact Us

HOD Details saved and invitation sent to verifier successfully

Organisation Address

[Payment Method](#)

[Personal Information](#)

[Referral Verification](#)

Competent Authority Email:

HOD VERIFICATION DETAILS

Please wait until your verification is complete

LGD Code *

WEB INFO

- [Terms of Use](#)
- [Website Policies](#)
- [Document Help](#)
- [Sitemap](#)
- [Web Information Manager](#)

ABOUT GEM

- [Introduction to GeM](#)
- [Statistics](#)
- [Right to Information](#)
- [BI / Analytics](#)
- [New on GeM](#)

NEWS & EVENTS

- [Newsroom](#)
- [Gallery](#)
- [Notifications](#)
- [CCM Schedule](#)
- [Forums](#)

RESOURCES

- [GeM Handbook](#)
- [OM's/Circulars](#)
- [Terms and Conditions](#)
- [Policies/Manuals](#)
- [Miscellaneous](#)

TRAINING

- [LMS](#)
- [Training Calendar](#)
- [Training Module](#)
- [Facilitators](#)
- [Download GeM Logo](#)

NEED HELP ?

- [FAQs](#)
- [Feedback](#)
- [Raise a Ticket](#)
- [Contact Us](#)
- [Careers](#)

Verifying authority will receive an mail



Efficient • Transparent • Inclusive

Verifying Authority will receive below verification e-mail



Dear Sir/Madam,

This is to inform you that Kumar Agarwal has registered as a primary user on Government e Marketplace.

The details are as follows:

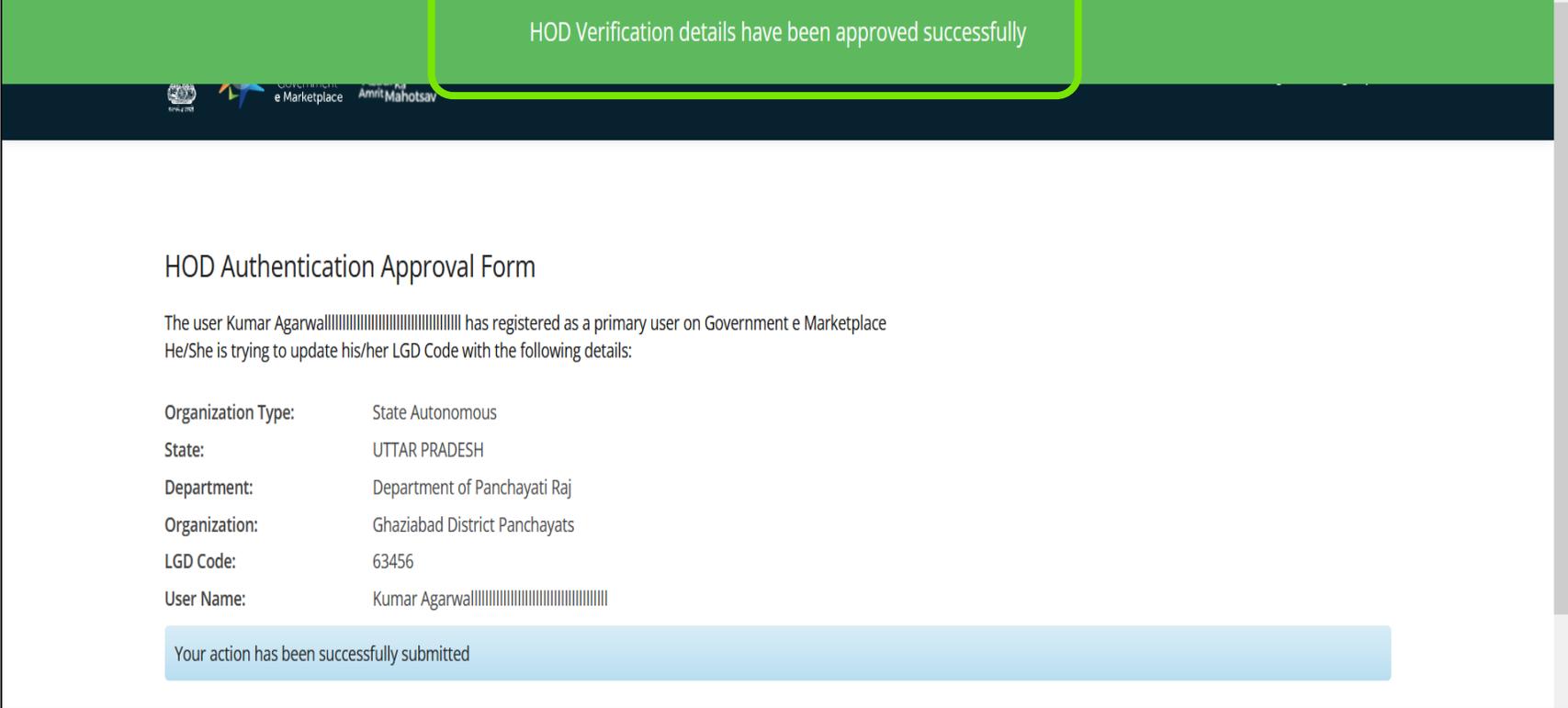
Organization Type: State Autonomous
State: UTTAR PRADESH
Department: Department of Panchayati Raj
Organization: Ghaziabad District Panchayats
LGD Code : 63456

It is requested to kindly verify and Approve/Reject the request basis above details by clicking on the link https://mkp.gemorion.org/registration/signup#!/hod_authentication_approval/cef778e3565cf450bbcad2316604561e. You may write to GeM Helpdesk in case of any queries/concerns with respect to mail subject.

...

Verifying authority approves the LGD verification

If the Verification Authority approves the LGD verification, below notification appears on its screen



A screenshot of a web application interface. At the top, a green banner contains the text "HOD Verification details have been approved successfully", which is highlighted with a green rounded rectangle. Below the banner is a dark blue header with logos for GeM, Government e Marketplace, and Amrit Mahotsav. The main content area is white and titled "HOD Authentication Approval Form". It contains a message: "The user Kumar Agarwal has registered as a primary user on Government e Marketplace. He/She is trying to update his/her LGD Code with the following details:". Below this is a list of details: Organization Type: State Autonomous; State: UTTAR PRADESH; Department: Department of Panchayati Raj; Organization: Ghaziabad District Panchayats; LGD Code: 63456; User Name: Kumar Agarwal. At the bottom, a light blue box displays the message "Your action has been successfully submitted".

HOD Verification details have been approved successfully

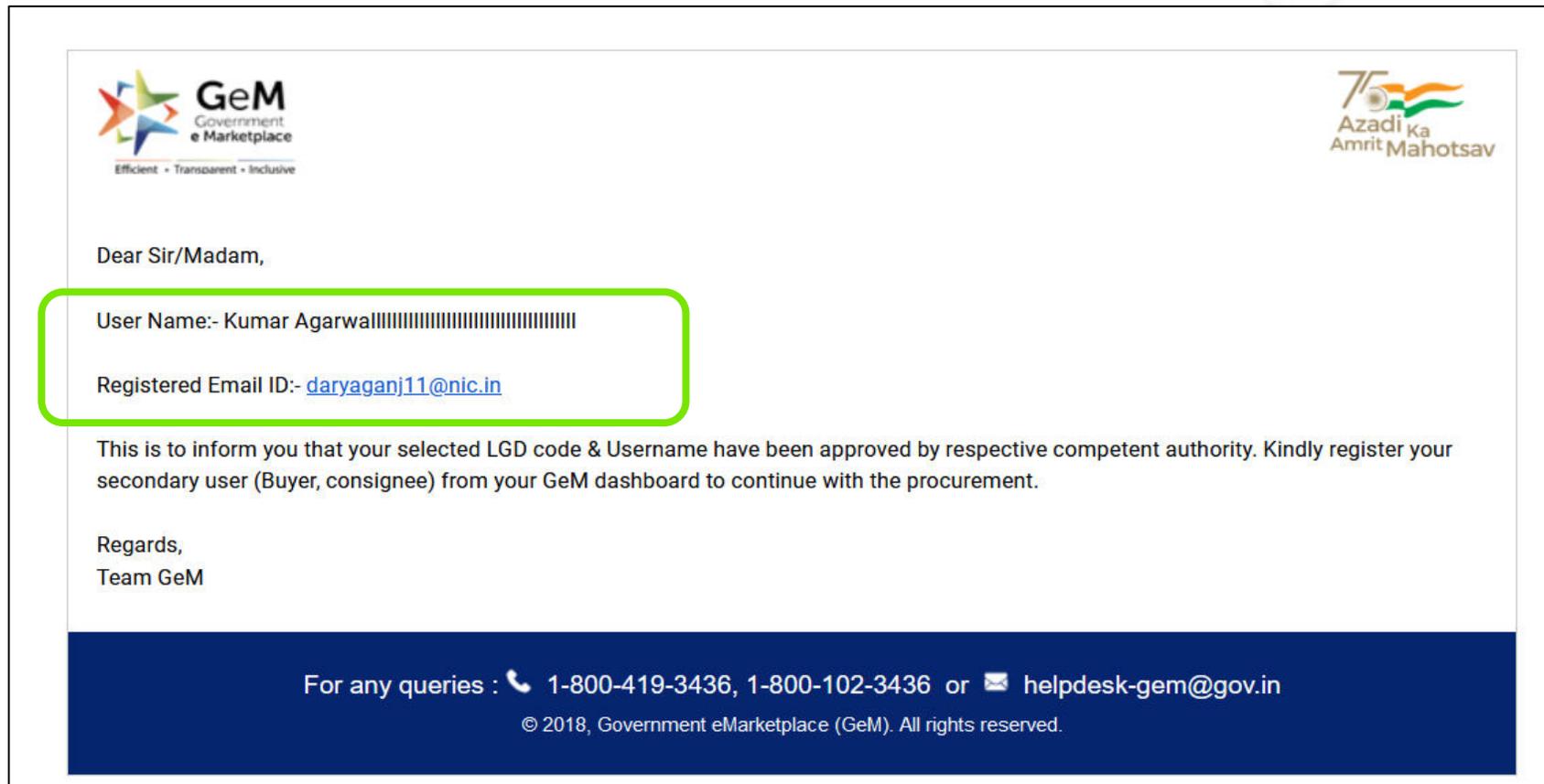
HOD Authentication Approval Form

The user Kumar Agarwal has registered as a primary user on Government e Marketplace
He/She is trying to update his/her LGD Code with the following details:

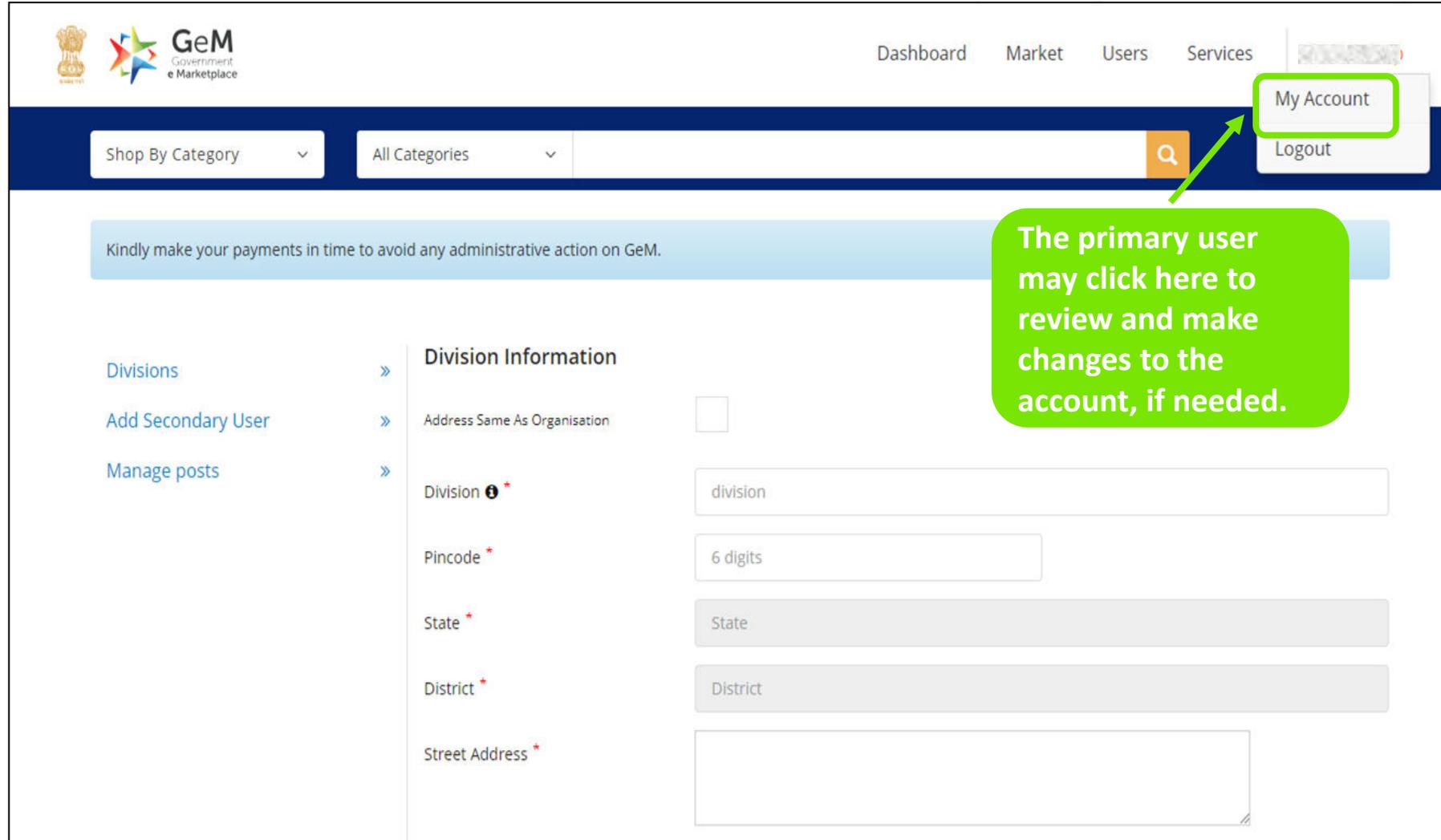
Organization Type:	State Autonomous
State:	UTTAR PRADESH
Department:	Department of Panchayati Raj
Organization:	Ghaziabad District Panchayats
LGD Code:	63456
User Name:	Kumar Agarwal

Your action has been successfully submitted

Below mail notification is received by the Primary User (Gram Pradhan/ Block Pramukh/ Zila Pramukh) when Approving Authority approves the LGD verification.



The screenshot shows an email notification from GeM. At the top left is the GeM logo with the tagline 'Efficient • Transparent • Inclusive'. At the top right is the '75 Azadi Ka Amrit Mahotsav' logo. The main body of the email starts with 'Dear Sir/Madam,' followed by a green-bordered box containing the user details: 'User Name:- Kumar Agarwal' and 'Registered Email ID:- daryaganj11@nic.in'. Below this, the text states: 'This is to inform you that your selected LGD code & Username have been approved by respective competent authority. Kindly register your secondary user (Buyer, consignee) from your GeM dashboard to continue with the procurement.' The email concludes with 'Regards, Team GeM'. A dark blue footer bar contains contact information: 'For any queries : 1-800-419-3436, 1-800-102-3436 or helpdesk-gem@gov.in' and the copyright notice '© 2018, Government eMarketplace (GeM). All rights reserved.'



The screenshot displays the GeM user interface. At the top left, there is the GeM logo and the text 'GeM Government e Marketplace'. To the right, there are navigation links for 'Dashboard', 'Market', 'Users', and 'Services'. Below these links, there is a search bar and a 'My Account' button highlighted with a green box. A green arrow points from the 'My Account' button to a green callout box. The callout box contains the text: 'The primary user may click here to review and make changes to the account, if needed.' Below the navigation bar, there are two dropdown menus: 'Shop By Category' and 'All Categories'. A search icon is located to the right of these menus. Below the search bar, there is a blue banner with the text: 'Kindly make your payments in time to avoid any administrative action on GeM.' Below the banner, there is a sidebar with links for 'Divisions', 'Add Secondary User', and 'Manage posts'. The main content area is titled 'Division Information' and contains a form with the following fields: 'Address Same As Organisation' (checkbox), 'Division' (text input), 'Pincode' (text input), 'State' (dropdown menu), 'District' (dropdown menu), and 'Street Address' (text input).



Dashboard Market Users Services ▼

Shop By Category ▼ All Categories ▼

Kindly make your payments in time to avoid any administrative action on GeM.

Fill in your organization's address.

- Organisation Address**
- Payment Method
- Bank Account Detail
- Personal Information
- Referral Verification
- Update Mobile
- Organisation Hierarchy
- Change Email
- Change Password
- Not Sandeep?
- My Team ?
- Deactivate Account ?

UPDATE ADDRESS

Pincode *

State *

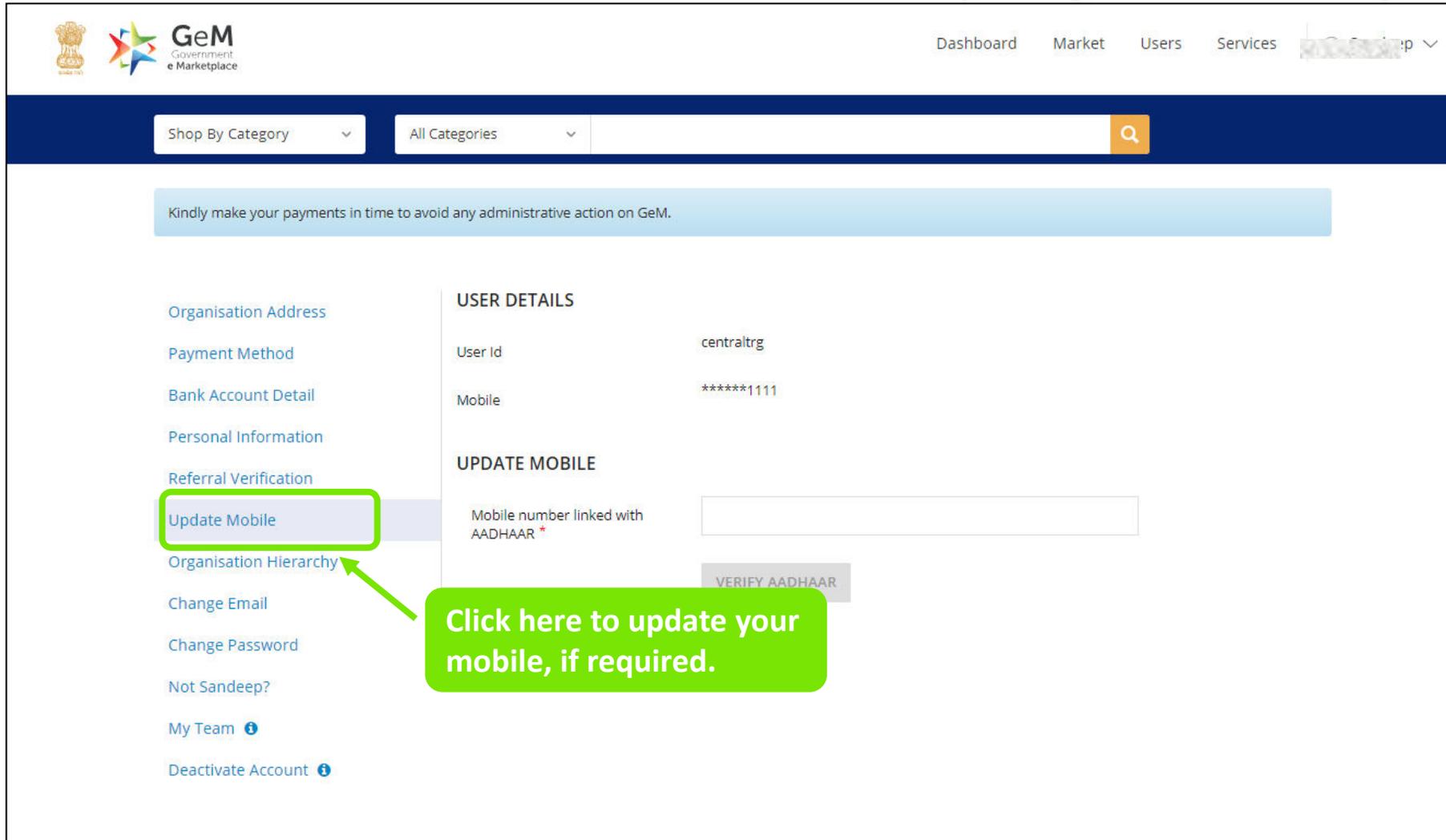
District *

Street Address *

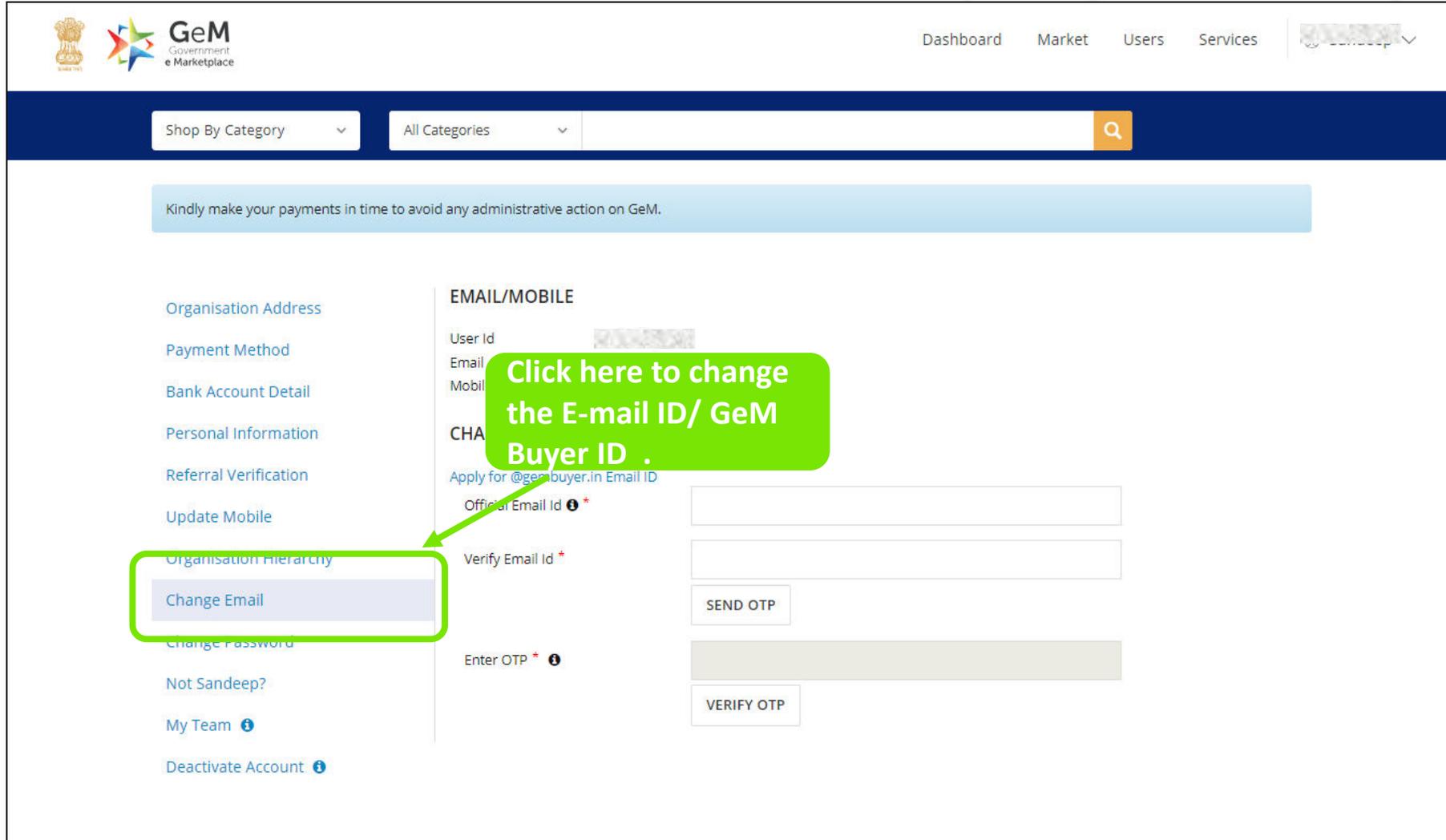
Contact No.(Office) ? *

Website URL *

SAVE



The screenshot shows the GeM user profile page. At the top left is the GeM logo and the Government of India emblem. The top right navigation bar includes links for Dashboard, Market, Users, Services, and a user profile dropdown. Below this is a search bar with 'Shop By Category' and 'All Categories' dropdowns. A blue banner contains the text: 'Kindly make your payments in time to avoid any administrative action on GeM.' The main content area is divided into a left sidebar and a right main section. The sidebar lists various profile management options: Organisation Address, Payment Method, Bank Account Detail, Personal Information, Referral Verification, Update Mobile (highlighted with a green box), Organisation Hierarchy, Change Email, Change Password, Not Sandeep?, My Team, and Deactivate Account. The main section is titled 'USER DETAILS' and shows 'User Id' as 'centralrg' and 'Mobile' as '*****1111'. Below this is the 'UPDATE MOBILE' section, which includes a text input field for the 'Mobile number linked with AADHAAR', a 'VERIFY AADHAAR' button, and a green callout box with the text 'Click here to update your mobile, if required.' pointing to the 'Update Mobile' link in the sidebar.



 Dashboard Market Users Services 

Shop By Category All Categories

Kindly make your payments in time to avoid any administrative action on GeM.

- Organisation Address
- Payment Method
- Bank Account Detail
- Personal Information
- Referral Verification
- Update Mobile
- Change Email**
- Change Password
- Not Sandeep?
- My Team 
- Deactivate Account 

EMAIL/MOBILE

User Id 

Email 

Mobil 

CHA

Apply for @gem.buyer.in Email ID

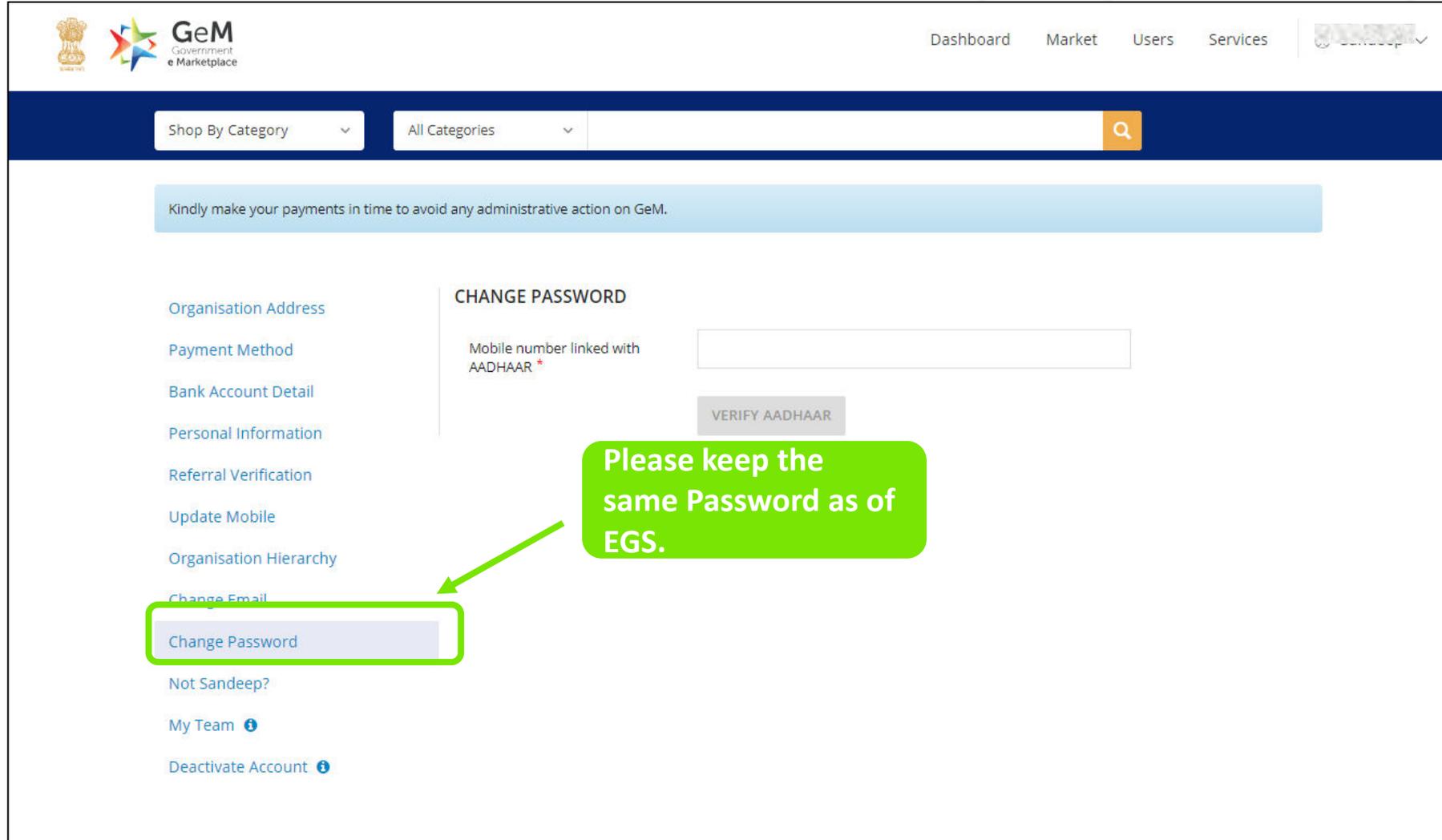
Official Email Id  *

Verify Email Id *

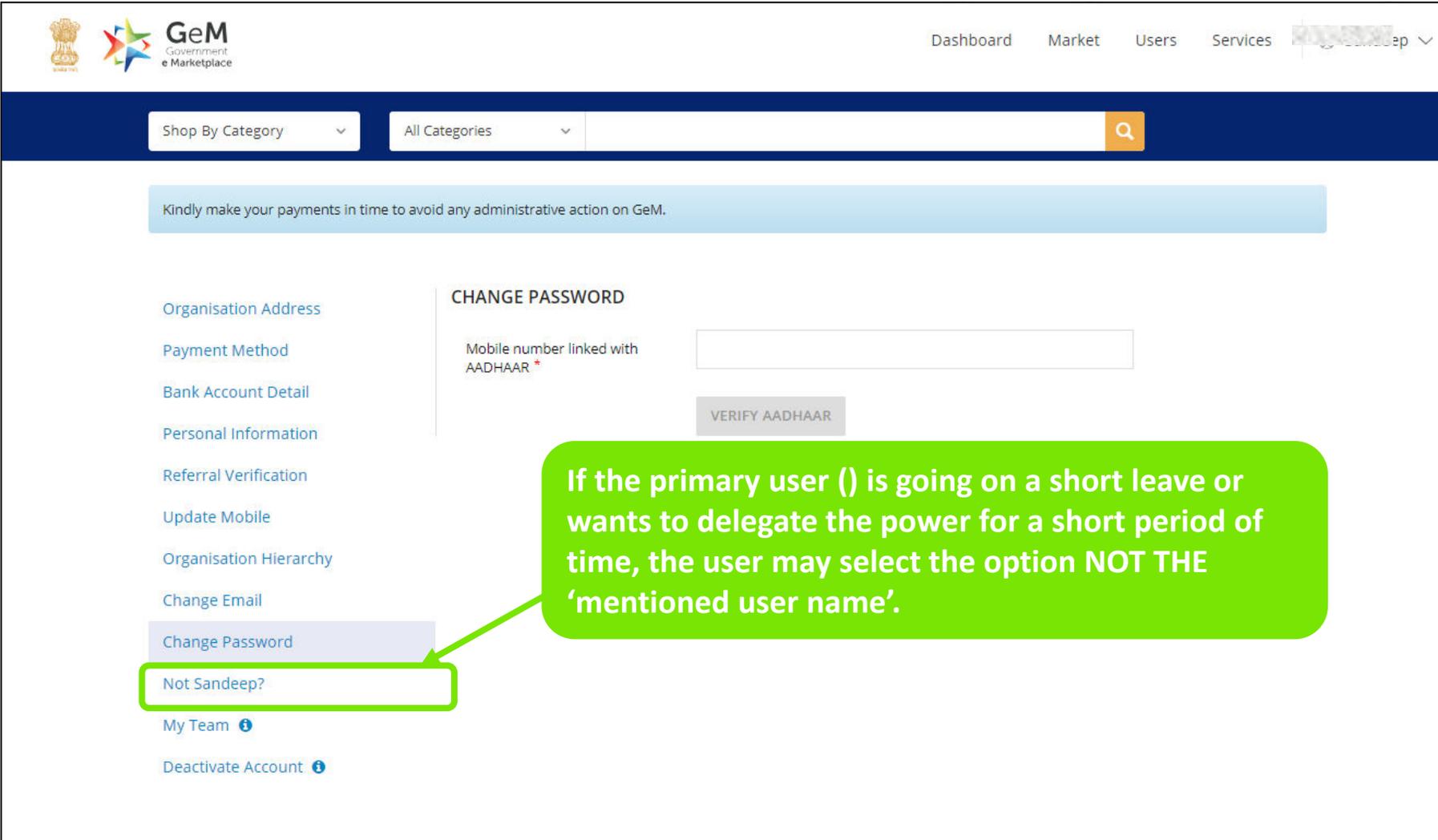
SEND OTP

Enter OTP * 

VERIFY OTP



The screenshot shows the GeM user profile page. At the top left, there is the GeM logo and the text 'GeM Government e Marketplace'. To the right, there are navigation links for 'Dashboard', 'Market', 'Users', and 'Services', along with a user profile icon. Below the navigation bar, there are two dropdown menus: 'Shop By Category' and 'All Categories', followed by a search icon. A light blue banner contains the text: 'Kindly make your payments in time to avoid any administrative action on GeM.' On the left side, there is a vertical list of menu items: 'Organisation Address', 'Payment Method', 'Bank Account Detail', 'Personal Information', 'Referral Verification', 'Update Mobile', 'Organisation Hierarchy', 'Change Email', 'Change Password', 'Not Sandeep?', 'My Team', and 'Deactivate Account'. The 'Change Password' item is highlighted with a green box. To the right of this list, there is a 'CHANGE PASSWORD' section. It contains a text input field labeled 'Mobile number linked with AADHAAR *', a 'VERIFY AADHAAR' button, and a green callout box with the text 'Please keep the same Password as of EGS.' pointing to the 'Change Password' menu item.



The screenshot shows the GeM user profile page. The top navigation bar includes 'Dashboard', 'Market', 'Users', 'Services', and a user profile dropdown. Below the navigation bar, there are two dropdown menus: 'Shop By Category' and 'All Categories', followed by a search bar. A light blue banner contains the text: 'Kindly make your payments in time to avoid any administrative action on GeM.' The main content area is divided into a left sidebar and a main panel. The sidebar lists various profile management options: 'Organisation Address', 'Payment Method', 'Bank Account Detail', 'Personal Information', 'Referral Verification', 'Update Mobile', 'Organisation Hierarchy', 'Change Email', 'Change Password', 'Not Sandeep?', 'My Team', and 'Deactivate Account'. The 'Change Password' section is active, showing a form with a 'Mobile number linked with AADHAAR' field and a 'VERIFY AADHAAR' button. A green callout box points to the 'Not Sandeep?' option in the sidebar.

Kindly make your payments in time to avoid any administrative action on GeM.

Organisation Address

Payment Method

Bank Account Detail

Personal Information

Referral Verification

Update Mobile

Organisation Hierarchy

Change Email

Change Password

Not Sandeep?

My Team

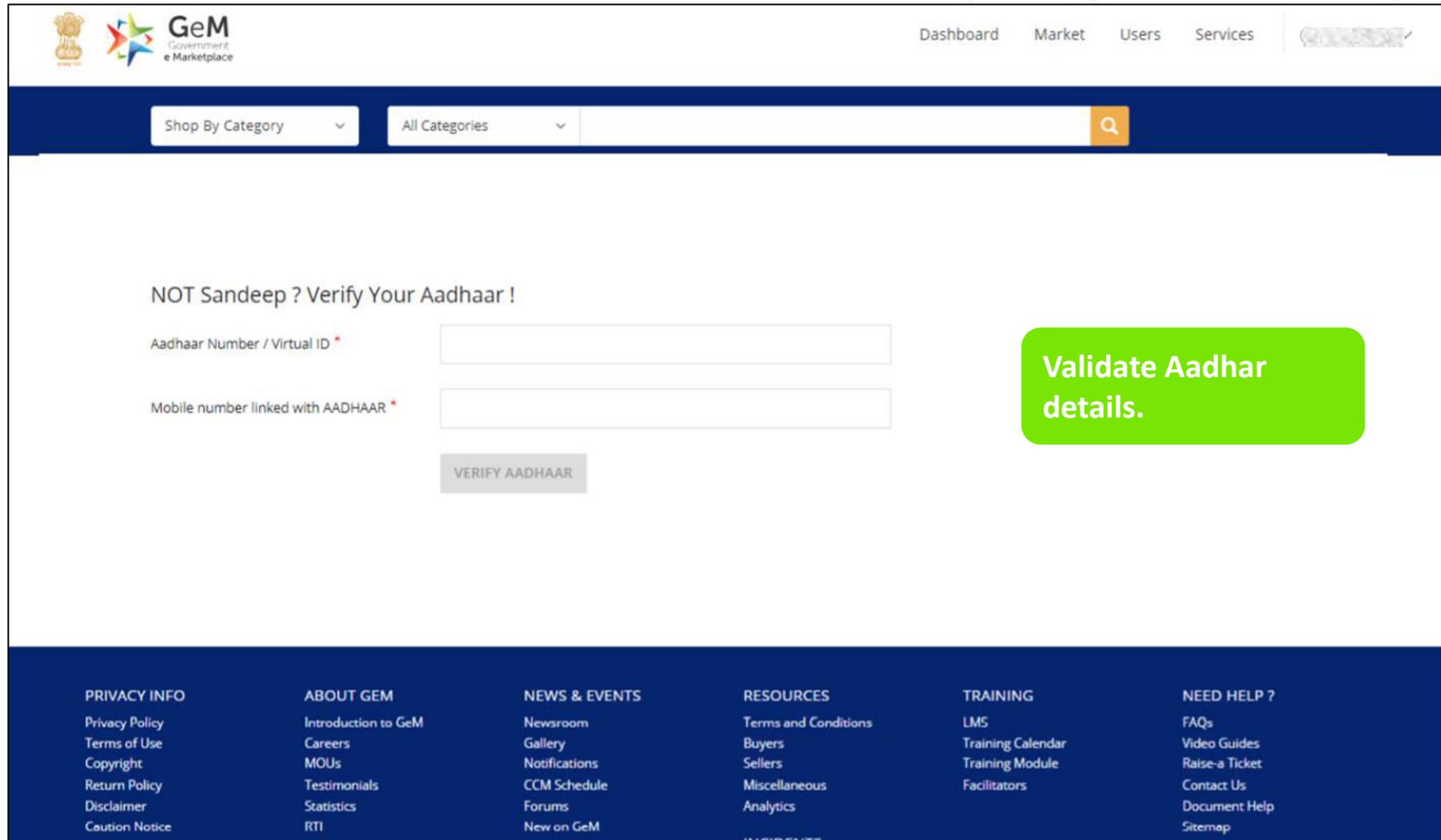
Deactivate Account

CHANGE PASSWORD

Mobile number linked with AADHAAR

VERIFY AADHAAR

If the primary user () is going on a short leave or wants to delegate the power for a short period of time, the user may select the option NOT THE 'mentioned user name'.



The screenshot shows the GeM website's Aadhaar verification interface. At the top left is the GeM logo and the Government of India emblem. The top right navigation bar includes links for Dashboard, Market, Users, and Services, along with a user profile icon. Below the navigation is a dark blue header with a search bar and two dropdown menus labeled 'Shop By Category' and 'All Categories'. The main content area features the heading 'NOT Sandeep ? Verify Your Aadhaar !'. Below this are two input fields: 'Aadhaar Number / Virtual ID *' and 'Mobile number linked with AADHAAR *'. A 'VERIFY AADHAAR' button is positioned below the second field. A prominent green callout box on the right side of the form contains the text 'Validate Aadhar details.' The footer is a dark blue bar with six columns of links: PRIVACY INFO, ABOUT GEM, NEWS & EVENTS, RESOURCES, TRAINING, and NEED HELP ?.

GeM Government e Marketplace

Dashboard Market Users Services

Shop By Category All Categories

NOT Sandeep ? Verify Your Aadhaar !

Aadhaar Number / Virtual ID *

Mobile number linked with AADHAAR *

VERIFY AADHAAR

Validate Aadhar details.

PRIVACY INFO
Privacy Policy
Terms of Use
Copyright
Return Policy
Disclaimer
Caution Notice

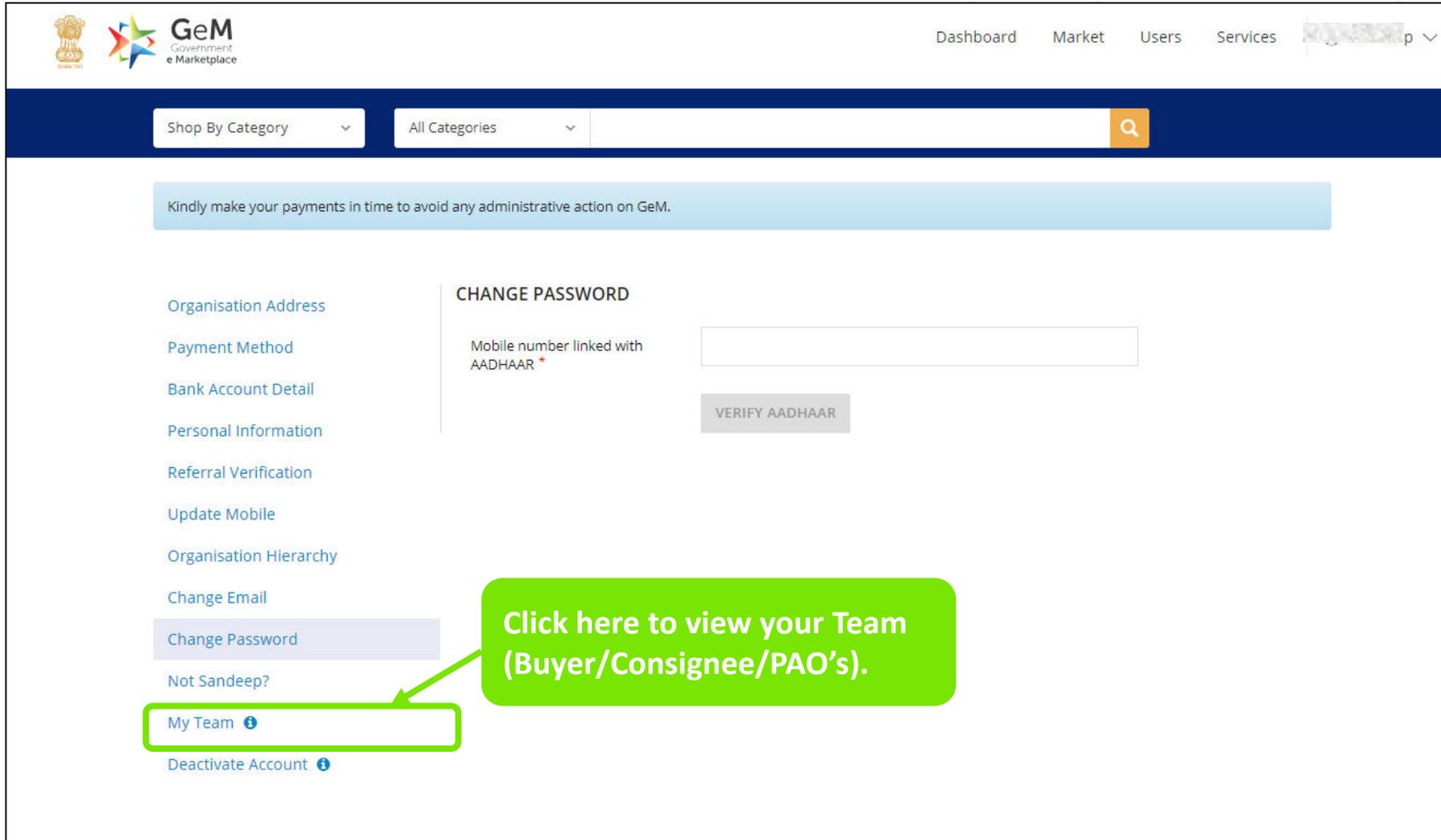
ABOUT GEM
Introduction to GeM
Careers
MOUs
Testimonials
Statistics
RTI

NEWS & EVENTS
Newsroom
Gallery
Notifications
CCM Schedule
Forums
New on GeM

RESOURCES
Terms and Conditions
Buyers
Sellers
Miscellaneous
Analytics

TRAINING
LMS
Training Calendar
Training Module
Facilitators

NEED HELP ?
FAQs
Video Guides
Raise-a Ticket
Contact Us
Document Help
Sitemap



The screenshot shows the GeM user profile page. At the top left is the GeM logo and the Government of India emblem. The top right navigation bar includes links for Dashboard, Market, Users, Services, and a profile dropdown. Below this is a dark blue header with 'Shop By Category' and 'All Categories' dropdowns, and a search bar. A light blue banner contains the text: 'Kindly make your payments in time to avoid any administrative action on GeM.' The main content area is divided into two sections. On the left is a vertical menu with options: Organisation Address, Payment Method, Bank Account Detail, Personal Information, Referral Verification, Update Mobile, Organisation Hierarchy, Change Email, Change Password, Not Sandeep?, My Team (highlighted with a green box and an arrow), and Deactivate Account. On the right is the 'CHANGE PASSWORD' section, which includes a text input field for a mobile number linked with AADHAAR and a 'VERIFY AADHAAR' button.

Click here to view your Team
(Buyer/Consignee/PAO's).



GeM
Government
e Marketplace

Efficient • Transparent • Inclusive

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