Isfak Ahmad

E-Mail Id: - <u>aahilpkr@gmail.com</u> Contact No: - **+91-7872039951** Date of Birth:-28-10-1996

Professional Synopsis

- A professional with 4 years of experience in Center In-charge or field management, Skill Development & Education programmes.
- Excellent communication, relationship management, documentation, interpersonal, analytical and problem-solving skills.

Academic Credentials

- Bachelor of Computer Application with 1st division from AISECT University (M.P) on year 2019.
- Intermediate (Science stream) with 2nd division from JAC Board Ranchi on year 2014.
- High school certificate with 1st division from JAC Board Ranchi on year 2012.

Other Qualification

- Advance Diploma in Computer Application (ADCA) 1 year.
- Computer Typing English & Hindi.

Experience Summary

- Now Currently Working at SIDBI project (Swavalamban Connect Kendra) under Nangia & Co LLP.
 - Designation:- District Associate
 - Duration: 08/04/2024 to Till Now.
- > Joyrampur Modern Education and Charitable Society (JMECSO).
 - Designation:-Center In-Charge.
 - Duration: Oct'2020 to Dec'2023.

Iobs and Responsibility: -

- a. Worked as nodal person at center.
- b. Coordinate, supervised and provide hand technical support to staff and community.
- c. Responsible for overall reporting and documentations of center.
- d. Liasioning and Mobilizations of program field level.
- e. To provide other referral and needed services to community-based organization.
- f. Coordinate with related line departments for convergence and project requirement.

Personal Details

> Permanent Address:

S/o- Akhtarul Hoque and Mabia Bibi Vill- Deotala, Po- Jhikarhati, P.S-Pakur (M), District- Pakur, (Jharkhand), Pin Code- 816107 Contact No. -7872039951.

Language Known: - English, Hindi & Bengali.

Declaration

I hereby declare that the information furnished above is true to the best of my knowledge.

Isfak Ahmad