

CURRICULUM VITAE

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CARRER OBJECTIVE

To be a part of an organization where I can get a chance to learn new things, which helps to increase my growth and which leads to the organizational growth.

PROFESSIONAL SUMMARY

- Having knowledge on Information Technical and Social Development, Women Empowerment, Skill Developments, Project Handling
- Assist in the development of short- and long-term plans for programs, monitor progress, assure adherence and evaluate performance.
- Assist in design of performance objectives and implement and monitor programming to meet desired outcomes
- Develop yearly outreach plan according to program needs and capacity
- Ensure database maintenance which include participant and prospect information and mailing list
- Organize and establish meetings on regular basis with designated individuals to foster positive relationships
- Ability to communicate effectively with the team members.
- Supervise line staff by articulating expectations, displaying model behavior, maintaining open lines of communication and being clear about roles and relationships..

ACADEMIC QUALIFICATION

- MSW (2017) from Sangai International University , Manipur with an Aggregate of 64%.
- B.SC(IT) (2011) from Kuvempu University, *Bangalore*, Karnataka with an Aggregate of 61%.
- Higher Diploma In Software Engineering (2009) NIIT ,New Delhi with an Aggregate of 78%.
- Intermediate with Mathematics (2007) from +2 National High School,Dumka,Jharkhand with an Aggregate of 55%.
- Matriculation,+2 Raghunath pur High School,Dumka,Jharkhand with an Aggregate of 55%.

TECHNICAL SUMMARY

Operating Systems : Windows , Linux , Android
Tech knowledge : MS Word , MS Excel , MS PowerPoint , MIS, ERP ,Google sheet,
Databases :SQLite, MS SQL Server,MySQL

Work Experience

Total Experience – 10+ years

October 2023 to July 2024

Company – e Jhar Mart

Post – Project Manager

Location – Dumka , Jharkhand

MY Role & Responsibility

- Data Handling (MIS DATA)
- Develop project plans, including scope, objectives, schedules, and resource allocation

- Conduct regular project meetings, provide updates to stakeholders, and address any concerns or challenges
- Monitor project progress, identify risks and issues, and implement mitigation strategies.
- Checking the security system of the database to see if all the data is being stored in the right place or not
- Manage project budgets, track expenses, and ensure cost control measures are implemented.
- Prepare project documentation, including reports, presentations, and progress summaries

November 2019 to August 2023

Designation -Block Coordinator(District Coordinator - Additional Charge)

(Project - Tejaswini)

(Department Of **Women, Child Development & Social Security)**

(Jharkhand Women Development Society (JWDS),)

(Government of Jharkhand)

MY Role & Responsibility

- Socio-economic empowerment for adolescent girls and young women in the age group of 14-24 years.
- Women's educational support will be encouraged. As a result, women will be able to hold various positions according to their interests.
- support and promote Government policies that empower women by improving the livelihoods of poor women.
- **Life skills education includes four core elements:** (i) Resilience and soft skills (ii) Rights and protections (iii) Health and nutrition. (iv) Financial literacy.
- Over all in-charge of Block Resource Implementation Unit.
- Identify and mobilize AGYW (in the age group of 14-24 years) from the community to enroll them into "Tejaswini clubs" with the help of Youth Facilitators.
- Ensure adequate participation from vulnerable groups like SC/ST during group formation.
- Persuade parents/guardians/ family members of AGYW to ensure basic support from family and greater participation level in project interventions.
- Coordinate with respective BDO/ Panchayat officials/ CDPO/ line department/s for project implementation at block, cluster and club level.
- Support for delivery of bridge education program, skill training and livelihood (self-employment services for all the members of Tejaswini Club.
- Implement community mobilization activities at grassroots under the guidance and support of BRIU.
- Supervise the selection, deployment and training of Youth Facilitators by respective service provider/s contracted by the project.
- Implement IEC activities at block and below level and prepare and submit periodic monitoring reports (operational & financial) to DRIU.
- Coordinate with block level officials and support setting up and operating community level dedicated safe spaces for AGYW called "cluster center".
- Regularly update and maintain training records and report the related issues/challenges to DRIU.
- Overall monitoring of MIS update of AGYW with thorough coordination with Youth facilitators. Coordination and leading the BRIU team to achieve project outcomes.
- Monitoring the work of CSP services, other service providers at block level.
- Monitoring and coordination for enrolment and completion of education/vocational training/business employment programs of AGYW.

May 2017 - 13 July 2019,

Designation - Block Level e-Manager
Department of information Technology
e-Governance(**Jharkhand Government**)

MY Role & Responsibility

- Direct Benefit Transfers (DBT) Adhar Seeding (Pardhanmantri Awash /Mnraga/school/pension)
- Adhar and Bank Account Opening of School Children
- Camp in school with help of Banks
- Daily Liaison with Gram Pancheyt
- JharSewa Monitoring (Cast , Residence, Birth, Death Certificate)
- Digital Transaction
- Ayushman bharat card camp help of VLE
- VC enablement with BDO/CO and other govt. official
- Bharat Net Survey/Activation
- BHIM /UPI/USSD APP Training and
- Rupay card activation
- 100% Training for BDO/CO/GP for e-Mulaquat
- 100% Survey and finalization of Police station, High School & Health center for connectivity &Infrastructure.
- Liaison with PDS Owner
- Pradhan Mantri Digital Saksharta Abhiyan (PMGDISHA)
- Monitoring CSP,VLE(Block Level)
- Opening New CSP,VLE
- Monitoring of Mukhya Mantri Krishi Aashirwad Yojna (CMKAY)
- Adhaar Mobile Seeding in Kerosene Oil
- New PragyaKendra(VLE) at least 2 in each Gram Panchyet
- Cooperate in the work of Deputy Commissioner(DC/BDO/CO)

Operation Assistant (IT)- August 2013 – March 2015

Jharkhand State Beverages Corporation Ltd
(**Govt. Of Jharkhand**), Dumka

MY Role & Responsibility

- Online Transaction & Security (IT)
- Data Analysis
- Reporting
- Networking
- Day to day depot operation
- Responsible to take monthly inventory control audit, such as supplies received and consumed
- Register Maintains
- Database
- Documentation
- Handling MIS

Android Developer – April 2011 – July 2013

Cosmic Coders Pvt Ltd., Chandigarh

MY Role & Responsibility

- Google Map / GPS based app
- Map/Location based tracking (GEO/GPS Tracking)
- Material UI Designed Apps
- Map based application
- Social App
- Firebase Integration
- Ad mob Integration
- Push Notification
- Cooking or Recipe App
- Tourist Guide App
- Custom App
- Calendar App
- Api's integration
- Publish application

Worked: - Multiple Projects

Environment:-Eclipse, Android Studio

HOBBIES

- Interested on listening to Music.
- Traveling

LANGUAGES KNOWN

ENGLISH, HINDI and BENGALI

PERSONAL DETAILS

Name	:	Krishna Kumar Baid
Father's Name	:	Subash Chandra Baid
D.O.B	:	11/10/1989
Address	:	New Grant Estate Lal Pokhra Dumka,Jharkhand,814101

DECLARATION

I hereby confirm that the information in this document is accurate and true to the self of my knowledge.

(KRISHNA KUMAR BAID)