

Sumit Kumar Jha

Mobile: 7707091730

E-Mail: sumitjha037@gmail.com

Objective:

Seeking to leverage interpersonal skills for business goal attainment, with strong analytical and developmental abilities. Eager to contribute to a dynamic organization offering growth and opportunities. Quick learner and adept problem solver, dedicated to learning and making impactful contributions.

Education:

- **B.com:** IGNOU
 - Stream: Commerce
 - Percentage Obtained: 60.39%
- **12th:** Diksha International School, Bhagalpur
 - Stream- PCM
 - Percentage Obtained-59.20 %
- **10th:** Indian Heritage School, Deoghar
 - Stream: Science
 - Percentage Obtained- 87.40%

Technical Skills:

- Proficient in Microsoft Excel, Microsoft PowerPoint, and Microsoft Word
- Advanced skills in presentation design and document formatting
- Basic knowledge of SAP

Skills Set:

- Thorough knowledge of Accounting and Audit
- Good Communication skills
- Management and coordination skills
- Analytical and problem-solving skills
- Team player

Certification:

- SAP Finance and Controlling (FI-CO) Power user course.
- Microsoft Office Intermediate Program.
- E-filing

Achievements:

- Successfully completed the CMA (Cost and Management Accountant) Foundation program offered by ICAI (Institute of Cost Accountants of India).
- Organized and coordinated various sports events within the school, fostering teamwork, sportsmanship, and physical fitness among students.